Please print this document on departmental letterhead and delete this line before printing.

**TO:** Renee McDonald

Associate Dean for Research and Academic Affairs

**FROM:** [Chair]

 [Department]

**DATE: February 3, 2015**

**RE:** Dedman College

Tenured Faculty Development Report

The development plan of each tenured member in this department has been reviewed by me and discussed with the faculty member.

Department Chair Signature