

# SOUTHERN METHODIST UNIVERSITY

## Student Major or Minor Declaration/Change Form

Name: \_\_\_\_\_ SMU ID: \_\_\_\_\_

Are you a student athlete?    Yes        No    ~ If yes you must complete SECTION D on the back side of this form.

Are you an international student?    Yes        No    ~ If yes you must complete SECTION D on the back side of this form.

Phone: \_\_\_\_\_ SMU Email: \_\_\_\_\_

Current Major(s)/ Minor(s): \_\_\_\_\_

**I REQUEST THE FOLLOWING CHANGE TO MY RECORDS:** (Check each applicable box)

**DUAL/TRANS SCHOOL Declaration**  
Complete SECTION A

**MAJOR DECLARATION/CHANGE**  
Complete SECTION B

**MINOR DECLARATION/CHANGE**  
Complete SECTION C on back of form

### SECTION A: DUAL/TRANS SCHOOL

Understanding that I must complete all remaining requirements for my primary school/major/degree, I request approval to add the following program in another school of the University.

PRIMARY SCHOOL: \_\_\_\_\_ DEGREE/ MAJOR/ SPECIALIZATION: \_\_\_\_\_

SECONDARY SCHOOL: \_\_\_\_\_ DEGREE/ MAJOR/ SPECIALIZATION: \_\_\_\_\_

I understand that I must complete all additional General Education/School/Major/Degree requirements for this new program.

\_\_\_\_\_ ANTICIPATED GRADUATION DATE: \_\_\_\_\_

**Student Signature**

ENDORSEMENTS:	Approved	Not Approved	Date
Second School Dean's Representative:			

### SECTION B: MAJOR DECLARATION/ CHANGE

I wish to **ADD** the following major(s):

MAJOR: \_\_\_\_\_ SPECIALIZATION: \_\_\_\_\_ DEGREE: \_\_\_\_\_ CATALOG YEAR: \_\_\_\_\_  
(IF APPLICABLE)

MAJOR: \_\_\_\_\_ SPECIALIZATION: \_\_\_\_\_ DEGREE: \_\_\_\_\_ CATALOG YEAR: \_\_\_\_\_  
(IF APPLICABLE)

I wish to **DELETE** the following major(s):

MAJOR: \_\_\_\_\_ SPECIALIZATION: \_\_\_\_\_ DEGREE: \_\_\_\_\_ CATALOG YEAR: \_\_\_\_\_  
(IF APPLICABLE)

MAJOR: \_\_\_\_\_ SPECIALIZATION: \_\_\_\_\_ DEGREE: \_\_\_\_\_ CATALOG YEAR: \_\_\_\_\_  
(IF APPLICABLE)

\_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_

**Student Signature**

ENDORSEMENTS:	Approved	Not Approved	Date
Advisor's Signature if applicable:			
Departmental Approval if applicable:			

Name: \_\_\_\_\_ SMU ID: \_\_\_\_\_

**SECTION C: MINOR DECLARATION/ CHANGE**

**I wish to ADD the following minor(s) within my current school of record:**

MINOR: \_\_\_\_\_

MINOR: \_\_\_\_\_

**I wish to ADD the following minor(s) outside my current school of record:**

MINOR: \_\_\_\_\_

TOTAL HOURS REQUIRED: \_\_\_\_\_

NOTE:  
  
If adding a minor, this form should be completed and endorsed by the minor adviser at the time of declaration of the minor. It should be returned to the student's school of record, so that proper coding can be accomplished.

COURSES REQUIRED/COMPLETED FOR MINOR	TERM	UNITS	GRADE

**I wish to DELETE the following minor (s) within my current school of record:**

MINOR: \_\_\_\_\_

MINOR: \_\_\_\_\_

\_\_\_\_\_  
**Student Signature**

ENDORSEMENTS:	Approved	Not Approved	Date
Advisor for Minor if applicable:			

**SECTION D**

**STUDENT ATHLETES**

I have spoken with the Director of Eligibility and I am approved to change my major(s).

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Director of Eligibility Signature**

\_\_\_\_\_  
**Date**

**INTERNATIONAL STUDENTS**

I have spoken with my International Student Advisor and I am approved to change my major(s).

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**ISSS Office Signature**

\_\_\_\_\_  
**Date**