

Graduate Student Application for Funding to Attend an External Workshop or Training

Please submit the application below at least **2 weeks** prior to the date of the workshop or training to the Director of Graduate Studies. Applications will be evaluated based on prior receipt of funds, student standing in the program, benefit of the workshop or training to the student, and availability of funding. Applications will not be accepted for past attendance at workshops or trainings or for workshops or trainings that clearly overlap with training already provided at SMU.

Name

Date

Year in Program

Name of Workshop or Training

Sponsor and Location of Workshop or Training

Date of Workshop or Training

Length of Workshop or Training

Brief Description of Workshop or Training (include weblink if available)

How will attending the Workshop or Training enhance your graduate training?

Registration Fees

Other requested expenses (i.e., travel and lodging)

Have you previously received funding from the department to attend a workshop or training?

How many times have you received funding to attend a workshop or training?

If you have received previous funding to attend a workshop or training, how did attendance benefit your graduate training?