

ENCOURAGING CURIOSITY *EQUIPPING MINDS*

# SHORT COURSES

DESIGNED FOR LIFELONG

*Learners*



**SMU**<sup>®</sup>

**Continuing &  
Professional Education**

# SPRING 2023

## COURSE CALENDAR

Programs designed for lifelong learners where you can explore fresh ideas, develop new skills and enrich your life. Our classes are taught by thought leaders and experienced educators who are committed to student success.



### MORE INFO

 214-768-2273

 [SMU.EDU/LIFELONG](https://www.smu.edu/lifelong)

### Why Study at SMU?



PASSIONATE INSTRUCTORS



COMMUNITY CONNECTIONS



PURSUE YOUR POTENTIAL



CAREER ENHANCEMENT

**EMPOWERING ALL LEARNERS TO ACHIEVE YOUR GOALS**

Class schedule subject to change. SMU reserves the right to cancel classes, adjust curricula and limit enrollment.

## HUMANITIES & FINE ARTS

IN-PERSON & ONLINE

Explore the cultural, historical, and stylistic contexts that influence artists and architects, from ancient to contemporary times.



### FILM RETROSPECTIVE: GONE WITH THE WIND

**BELINDA BALDWIN**

FEBRUARY 7, 2023

🕒 Weeknights

📍 SMU Campus

📅 2 Sessions

NEW

### EXPLORING CULTURE: GALLERY HOPPING

**GAIL SACHSON**

FEBRUARY 11, 2023

🕒 Weekend

📍 Off Campus

📅 1 Session

### PAINTING DALLAS LANDSCAPES: ALL MEDIA

**SUZANNE KELLEY-CLARK**

MARCH 4, 2023

🕒 Weekend

📍 Off Campus

📅 8 Sessions

### THE ART OF ANDY WARHOL

**LANE BANKS**

MARCH 9, 2023

🕒 Weeknights

📍 SMU Campus

📅 5 Sessions

### EXPLORING CULTURE: GALLERY HOPPING

**GAIL SACHSON**

MARCH 11, 2023

🕒 Weekend

📍 Off Campus

📅 1 Session

### LINGUISTICS OF POETRY

**GABE EDGAR**

MARCH 23, 2023

🕒 Weeknights

📍 SMU Campus

📅 4 Sessions

# SHORT COURSES

DESIGNED FOR LIFELONG

*Learners*



## ART OF THE ITALIAN HIGH RENAISSANCE

### MARTHA FIELDER

MARCH 30, 2023

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 5 Sessions

## ART OF PAUL CEZANNE

### LANE BANKS

APRIL 13, 2023

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 4 Sessions

## ARCHITECTURAL WALKING TOURS: HISTORIC HIGHLAND PARK

### JANN MACKEY

APRIL 15, 2023

- 🕒 Weekend
- 📍 Off Campus
- 📅 1 Session

## GLOBAL ART SCENE: DALLAS ART FAIR

### GAIL SACHSON

APRIL 22, 2023

- 🕒 Weekend
- 📍 Off Campus
- 📅 1 Session

## EXPLORING CULTURE: VIRTUAL GALLERY

### GAIL SACHSON

MAY 6, 2023

- 🕒 Weekend
- 📍 Online
- 📅 1 Session

## FIELD TRIPS FOR SELECT COURSES

Selected courses will be offered as in-person field trips this fall. Whether your course will take place in-person or online, you will receive individualized communication with further instructions to help you prepare for class.



## CREATIVE DEVELOPMENT

IN-PERSON



## INTERMEDIATE CALLIGRAPHY

**SUSIE-MELISSA CHERRY**

MARCH 20, 2023

- 🕒 Weekdays
- 📍 SMU Campus
- 📅 6 Sessions

## ART OF RHETORIC

**ROBERT FULTON**

MARCH 23, 2023

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 2 Sessions

NEW

## LANGUAGES

IN-PERSON

Explore a new culture by learning or improving your fluency in a language.

### CONVERSATIONAL FRENCH FOR BEGINNERS LEVEL 1

**MONICA DAUCOURT**

FEBRUARY 8, 2023

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 11 Sessions

### CONVERSATIONAL FRENCH FOR BEGINNERS LEVEL 2

**MONICA DAUCOURT**

FEBRUARY 9, 2023

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 11 Sessions

## ITALIAN FOR TRAVELERS

**DAMIANO BONUOMO**

MARCH 21, 2023

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 4 Sessions



## CAREER BUILDING

IN-PERSON, ONLINE & SELF-PACED

Courses to build your career. Committed to your success, our instructors are experienced practitioners who are enthusiastic about building your knowledge and essential skills.



## SPANISH LEGAL TERMS

**CLAUDIA MONTOYA**

APRIL 17, 2023

- 🕒 Weeknights
- 📍 Online
- 📅 3 Sessions

## SCREENWRITING WORKSHOP, LEVEL II

**REX MCGEE**

MARCH 20, 2023

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 6 Sessions

## INTRODUCTION TO VOICE OVERS WORKSHOP

**BRIDGET RENSHAW**

MARCH 25, 2023

- 🕒 Weekend
- 📍 SMU Campus
- 📅 1 Session

## GROUP VOICE - SINGING

**NEW**

**AMY CANCHOLA**

APRIL 18, 2023

- 🕒 Weeknights
- 📍 Online
- 📅 3 Sessions

## ACE YOUR JOB SEARCH!

**NEW**

This course helps learners craft an effective resume, improve interviewing skills, and learn to formulate winning answers in interview questions.

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## BUSINESS COMMUNICATIONS COURSE BUNDLE

**NEW**

This bundle includes 5 courses; *Effective Business Writing*, *Effective Presentations*, *Effective Public Speaking*, *Communicating Collaboratively* and *Effective Emails, Memos and Letters*.

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

# SMU SHORT COURSES

## SELF-PACED

**NEW**

SMU CAPE offers a comprehensive catalog of self-paced online professional development courses for busy professionals. Courses are affordable, engaging and offer the skills you need to succeed in the competitive job market.

## COMMUNICATING COLLABORATIVELY

This introductory-level course will help you improve your collaborative communication by providing best practices and effective tips and techniques.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## COMMUNICATING WITH FLAIR

In this course, you will learn the highly sought after workplace skill of communication. You will learn to communicate with confidence and flair.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## EFFECTIVE BUSINESS WRITING

This course will teach how to revise for wordiness, unnecessary phrases, redundancy, and jargon, and the appropriate use of email in an organizational setting.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## EFFECTIVE EMAILS, MEMOS, AND LETTERS

This course will help you improve your use of these common business communication vehicles by providing best practices and effective tips and techniques.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## EFFECTIVE PRESENTATIONS

This introductory-level course helps learners organize, structure, and create effective presentations that feature slides as a visual aid.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## EFFECTIVE PUBLIC SPEAKING

This introductory-level course helps you develop the skills you'll need to become an outstanding and confident public speaker.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## EMOTIONAL INTELLIGENCE FOR PROJECT MANAGERS

This course reviews the underlying concepts of emotional intelligence and explores how project managers can improve, and make use, of their emotional intelligence.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## FAST COMPANY: COLLABORATING FOR SUCCESS

Through the courses in this bundle, learners will identify key components of communication and examine remote collaboration from multiple perspectives, including as team members, individual contributors, and leaders and managers.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## FINDING PURPOSE IN YOUR CAREER

This course prompts you to examine various job settings and functions, comparing each against your own preferences, values, and expectations, in order to determine the best job fit for you.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## HR FUNDAMENTALS FOR SMALL BUSINESSES

This course reviews key areas in human resource management, like crafting job descriptions, finding the right people for those jobs, fairly compensating employees, and responding to performance issues.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies



### INTRODUCTION TO GRANT WRITING

This introductory-level course offers a guide to the basics of grant writing. The course explores the relationship between grant writing and an organization's strategy for fundraising.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### NETWORKING FOR SUCCESS

In this course, you will learn best practices and effective tips and techniques to become a confident networker.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### NONPROFIT BOARD & VOLUNTEER DEVELOPMENT

This course covers the fundamentals of board and volunteer development as well as recruiting, effective communication, and retention.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### NONPROFIT ETHICS AND COMPLIANCE

This self-paced course, filled with videos and interactive case studies, will help you understand one of the most important areas of nonprofit management.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### PROJECT MANAGEMENT FOR SMALL BUSINESSES

This course introduces fundamental project management concepts, reviews common project pitfalls, and explains the importance of each of the five stages of the project life cycle: initiating, planning, executing, monitoring/controlling, and closing.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### SMALL BUSINESS MANAGEMENT COURSE BUNDLE

This certificate will provide students with a fundamental understanding of the most critical areas in small business management. Includes 8 courses.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### STRATEGY FOR NONPROFIT ORGANIZATIONS

Nonprofit organizations can benefit from a strategy. A nonprofit's strategy constitutes its decisions about what it will do and how it will do it.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### VIRTUAL TEAMWORK

This course examines the pros and cons of remote teamwork and provides strategies for overcoming challenges and promoting team success.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### WORKING REMOTELY

This course provides an overview of the skills and strategies needed to achieve a fulfilling, productive remote work routine and healthy work-life balance.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### YOUR NEW JOB - THE FIRST 30 DAYS

This course will help you prepare for your first thirty days on the job, laying the groundwork for a successful tenure in your new role and at the organization.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies





## MANAGEMENT & LEADERSHIP

IN-PERSON, ONLINE & SELF-PACED

Gain confidence in yourself and to support your team by building skills in goal-setting, innovation, and communication.



### MAXIMIZE YOUR LEADERSHIP POTENTIAL EXECUTIVE PRESENCE: WIN THE ROOM

DAVID BROWN

APRIL 11, 2023

🕒 Weeknights

📍 Online

📅 3 Sessions

NEW

### MAXIMIZE YOUR LEADERSHIP POTENTIAL PERFECTING YOUR ELEVATOR PITCH

DAVID BROWN

APRIL 15, 2023

🕒 Weekends

📍 Online

📅 3 Sessions

NEW

### ACCESS CONTROL AND IDENTITY MANAGEMENT SCENARIOS

NEW

This course introduces the principles of access controls, beginning with the central modes of information security and continuing through various attacks and defenses.

🕒 Self-paced

📍 Online

📅 Varies

### EFFECTIVELY MANAGING PROJECT STAKEHOLDERS

NEW

This online course is created to help project managers understand and resolve issues that can emerge from interactions among project stakeholders.

🕒 Self-paced

📍 Online

📅 Varies

### ETHICS FOR PROJECT MANAGERS

NEW

This course reviews the major ethical issues facing project managers. It looks at the specific challenges project leaders may confront as they deal with team members, vendors, stakeholders, and sponsors.

🕒 Self-paced

📍 Online

📅 Varies

### INTRODUCTION TO NONPROFIT MANAGEMENT

NEW

This course serves as a critical introduction to the fundamentals of nonprofit organizations. You will gain an understanding of the nonprofit sector and the issues that leaders face in this exciting and growing field.

🕒 Self-paced

📍 Online

📅 Varies

## INTRODUCTION TO SMALL BUSINESS MANAGEMENT

With this course, small business owners and managers will be better prepared to effectively deal with common problems and capitalize on market opportunities

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## LEADERSHIP IN A NONPROFIT ORGANIZATION

This course begins by examining leadership theories as well as key qualities and ethics within leadership. The course focuses on leadership in the nonprofit sector, including the leadership shortage and possible solutions.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## LEADING AND MANAGING FOR SMALL BUSINESS MANAGEMENT

This course will prepare you to lead and manage employees in your organization, whether you are navigating through periods of change, growth, or stress.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## LEADING FROM A DISTANCE

This course explores the dynamics of leadership and how they are impacted when leaders are in a remote environment. Course topics include effective communication, time management and productivity, and strategies for running productive virtual meetings.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## LEADING HIGH-PERFORMANCE TEAMS

In this course learners will develop the necessary skills and strategies to maximize their team's potential to drive team productivity, efficiency, creativity and, ultimately, performance.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## MANAGING REAL WORLD PROJECTS

This course presents a streamlined approach to project management based on the best practices of experienced, effective project managers.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## NONPROFIT MANAGEMENT COURSE BUNDLE

This online certificate program introduces learners to key current management issues for nonprofit organizations.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## PROJECT MANAGEMENT TEAM LEADERSHIP

This course covers the roles and responsibilities of the project management team leader, in particular, their responsibility with regard to project stakeholders.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

*your*  
**FUTURE SELF**



**WILL THANK YOU**

## LEGAL & FINANCE

### SELF-PACED

Professional and continuing education students tap into SMU's deep ties to industries based in Dallas' thriving economy, throughout the U.S. and internationally.



### ACCOUNTING FUNDAMENTALS FOR SMALL BUSINESSES

This course will introduce you to fundamental accounting concepts and develop your ability to record and analyze business transactions, and prepare the four major financial statements.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### BUDGETING AND FINANCIAL ANALYSIS FOR SMALL BUSINESSES

This course will introduce you to the budgeting process and financial analysis. You will develop your ability to prepare budgets, generate pro forma financial statements, and analyze budget variances.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### BUDGETING IN A NONPROFIT ORGANIZATION

In this course, you will gain an understanding of the uses and functions of budgets and the relationship between strategic budgeting and tactical budgeting.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### CAPITAL CAMPAIGNS

This introductory-level course covers the key terminology and practices surrounding running a successful capital campaign within a nonprofit organization.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### FUNDRAISING FOR NONPROFIT ORGANIZATIONS

This course offers an introduction to fundraising for nonprofit organizations, with an emphasis on the fundamental issues.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### HOW TO READ A NONPROFIT FINANCIAL STATEMENT

This course will develop your ability to appropriately interpret the major financial accounting statements that are used by nonprofit organizations.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### LAW FOR SMALL BUSINESSES

This course covers the basics of business law as it pertains to small businesses, franchises, and entrepreneurial endeavors.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### PERSONAL FINANCE

This course will familiarize you with the basics of budgeting, including creating and managing a budget, as well as setting financial goals, understanding your credit, tips for saving money, and the basics of investing.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies



## ENGINEERING & TECHNOLOGY

### SELF-PACED

Learn at your own pace and gain a comprehensive understanding of core principles and applications in the fields of engineering and technology. There are a variety of course offerings for those looking to advance their careers in the industry.



### A MANAGER'S GUIDE TO CLOUD COMPUTING AND CYBERSECURITY

This course provides an overview of cloud computing and the business and security considerations of transitioning to a cloud environment or from one cloud service provider to another.

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### APPLICATION DEVELOPMENT FOR CLOUD COMPUTING

This course is intended to provide professionals who have some technical experience an overview of the application development process, how it applies to cloud computing, and the prevalent security concerns related to today's applications.

- 🕒 Self-paced
- 📍 Online
- 📅 Varies



### APPLICATION, DATA, AND HOST SECURITY SCENARIOS

This course covers the security of applications, data, and hosts in information systems. This course also features a number of fictional scenarios based on real-world application, data, and host security.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### CLOUD DATA SECURITY

This course addresses many of the important concepts of cloud-based data and the security responsibilities of both cloud consumers and cloud service providers.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### CLOUD INFRASTRUCTURE AND PLATFORM SECURITY

This course is designed for IT professionals and other adult learners who have some knowledge of internet-related technology. It also offers a series of real-world scenarios designed to give learners a sense for how the concepts might be applied in their everyday work.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### CLOUD OPERATIONS SECURITY

This course begins by covering security issues with regard to operating cloud services. This course is designed for IT professionals and other adult learners who have some knowledge of internet-related technology.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

# LEARNING TO

- *ADVANCE YOUR CAREER*
- *HELP YOU SUCCEED*
- *EXPAND YOUR NETWORK*
- *ENHANCE YOUR LIFE*
- *BOOST YOUR KNOWLEDGE*

## COMPLIANCE AND OPERATIONAL SECURITY

This course contains a discussion of the role of security governance and risk management in information security.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## CRYPTOGRAPHY SCENARIOS

This course contains an introduction to the key concepts of cryptography and security engineering. It examines the role of encryption in information security and considers common encryption methods.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## NETWORK SECURITY SCENARIOS

This course examines communications and network security. It covers the different types of networks and different transmission technologies and the two main models that govern how networks work, the OSI model and the TCP/IP model, and their related layers.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## REAL-WORLD CLOUD CYBERSECURITY SCENARIOS

This suite of five related courses covers various aspects of securing cloud services. Its structure is based on the Certified Cloud Security Professional (CCSP) certification administered jointly by the Cloud Security Alliance and (ISC)2.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## REAL-WORLD CYBERSECURITY SCENARIOS

These courses each include a module devoted to fictional scenarios, based on real-world challenges that cybersecurity professionals face.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

## THREATS AND VULNERABILITIES SCENARIOS

This course examines the process of identifying and mitigating threats and vulnerabilities in information systems. It covers common categories of threats and vulnerabilities and the resources used to detect them.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

**UNLOCK**  
*the*  
**FUTURE YOU**

**SMU** Continuing & Professional Education

# COMMUNICATIONS & MARKETING

## IN-PERSON, ONLINE & SELF-PACED

Learn tactics to implement across channels and develop strategic planning and analytic skills to measure and improve your marketing performance.

### EMAIL MARKETING

**RENEE ADAMS**

**FEBRUARY 15, 2023**

- 🕒 Weeknights
- 📍 SMU Campus
- 📅 4 Weeks

### PERSONAL BRANDING

You will learn the value of personal branding, how to craft your personal brand both online and offline, and the best methods for communicating your personal brand to clients, employers, and other industry professionals.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### SEARCH ENGINE OPTIMIZATION

**DAN STURDIVANT**

**MARCH 22, 2023**

- 🕒 Weeknights
- 📍 Online
- 📅 4 Weeks

### PRINCIPLES OF MARKETING FOR NONPROFIT ORGANIZATIONS

This course examines how nonprofits use marketing to publicize their mission and to gather contributions of time and money.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### MASTERING PPC, PAID SEARCH AND PAID SOCIAL

**STEVEN HAMMER**

**APRIL 18, 2023**

- 🕒 Weeknights
- 📍 Online
- 📅 4 Weeks

### SMALL BUSINESS MARKETING

This course is designed for small business owners, entrepreneurs, managers, and other professionals who want to understand the basics of small business marketing.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### MOBILE MARKETING AND ANALYTICS

**ABHI VYAS**

**MAY 24, 2023**

- 🕒 Weeknights
- 📍 Online
- 📅 4 Weeks

### SOCIAL MEDIA FOR NONPROFITS

This course introduces learners to the use of social media in communicating, marketing, public relations, and fundraising for nonprofits.

**NEW**

- 🕒 Self-paced
- 📍 Online
- 📅 Varies

### DATA-DRIVEN MARKETING

**SUJOY CHANDRA**

**JUNE 29, 2023**

- 🕒 Weeknights
- 📍 Online
- 📅 4 Weeks

# DRIVE YOUR GOALS





## DESIGN AND UX

IN-PERSON, ONLINE & SELF-PACED

SMU's UX Design short courses will give you the foundation to understand the basic principles and to practice the fundamental skills to succeed in this innovative field.



### DATA VISUALIZATION WORKSHOP

**RANDY KRUM**

FEBRUARY 17, 2023

- 🕒 Weekdays
- 📍 Online
- 📅 2 sessions

**NEW**

### DESIGNING A KILLER UX PORTFOLIO

**J. SCHUH/ BRIAN SULLIVAN**

FEBRUARY 22 & JUNE 28 2023

- 🕒 Weeknights
- 📍 Online
- 📅 4 Weeks



### CUSTOMER JOURNEY MAPPING

**DIANE MAGERS**

MARCH 30, 2023

- 🕒 Weeknights
- 📍 In-person
- 📅 4 Weeks

### EXPERIENCE DESIGN & BRANDING ON VOICE-ENABLED DEVICES

**CRISPIN REEDY**

APRIL 27, 2023

- 🕒 Weeknights
- 📍 In-person
- 📅 3 Weeks

### HANDS-ON DESIGN THINKING

**J. SCHUH**

MAY 24, 2023

- 🕒 Weeknights & Weekends
- 📍 In-person & Online Mix
- 📅 4 Weeks

### ACCESSIBILITY AND INCLUSIVE DESIGN

**ELISA MILLER**

JULY 13, 2023

- 🕒 Weeknights
- 📍 Online
- 📅 3 Weeks

STEP *INTO*  
YOUR  
FUTURE

# SHORT COURSES

**FEBRUARY 2023** ONLINE & IN-PERSON

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
■ BEGINING OIL PAINTING	■ HOMEBUILDING & RENOVATION FOR OWNERS ■ FILM RETROSPECTIVE: GONE WITH THE WIND ■ ITALIAN FOR TRAVELERS	■ CONVERSATIONAL FRENCH FOR BEGINNERS 1 ■ CONVERSATIONAL FRENCH FOR BEGINNERS 2				■ EXPLORING CULTURE: GALLERY HOPING
12	13	14	15	16	17	18
			■ EMAIL MARKETING			
19	20	21	22	23	24	25
			■ DESIGNING A KILLER UX PORTFOLIO			
26	27	28				

■ HUMANITIES & FINE ARTS

■ CREATIVE DEVELOPMENT

■ COMMUNICATIONS & MARKETING

■ DESIGN & UX

■ LANGUAGES

■ CAREER BUILDING



# SHORT COURSES

MARCH 2023 ONLINE & IN-PERSON

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4 ■ PAINTING DALLAS LANDSCAPES: ALL MEDIA
5 ■ SCREENWRITING WORKSHOP LEVEL II ■ INTERMEDIATE CALLIGRAPHY	6	7	8	9 ■ THE ART OF ANDY WARHOL	10	11 ■ EXPLORING CULTURE: GALLERY HOPPING
12	13	14	15	16	17	18
19	20 ■ ITALIAN FOR TRAVELERS, SEC. B	21 ■ SEARCH ENGINE OPTIMIZATION	22	23 ■ LINGUISTICS OF POETRY ■ ART OF RHETORIC	24	25 ■ INTRODUCTION TO VOICE OVERS WORKSHOP
26	27	28	29	30 ■ ART OF THE ITALIAN HIGH RENAISSANCE ■ CUSTOMER JOURNEY MAPPING	31	

■ HUMANITIES & FINE ARTS

■ CREATIVE DEVELOPMENT

■ COMMUNICATIONS & MARKETING

■ DESIGN & UX

■ LANGUAGES

# SHORT COURSES

APRIL 2023

ONLINE &  
IN-PERSON

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11 ■ MAXIMIZE YOUR LEADERSHIP POTENTIAL EXECUTIVE PRESENCE: WIN THE ROOM	12	13 ■ ART OF PAUL CEZANNE	14	15 ■ ARCHITECTURAL WALKING TOURS: HISTORIC HIGHLAND PARK ■ MAXIMIZE YOUR LEADERSHIP POTENTIAL PERFECTING YOUR ELEVATOR PITCH
16	17	18 ■ GROUP VOICE - SINGING ■ MASTERING PPC, PAID SEARCH AND PAID SOCIAL	19	20	21	22 ■ GLOBAL ART SCENE: DALLAS ART FAIR
23	24	25	26	27 ■ EXPERIENCE DESIGN & BRANDING ON VOICE-ENABLED DEVICES	28	29
30						

■ HUMANITIES & FINE ARTS

■ MANAGEMENT & LEADERSHIP

■ COMMUNICATIONS & MARKETING

■ DESIGN & UX

# SHORT COURSES

MAY 2023 ONLINE & IN-PERSON

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6 ■ EXPLORING CULTURE: VIRTUAL GALLERY
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24 ■ MOBILE MARKETING AND ANALYTICS ■ EXPERIENCE DESIGN & BRANDING ON VOICE-ENABLED DEVICES	25	26	27
28	29	30	31	1	2	3

■ HUMANITIES & FINE ARTS

■ COMMUNICATIONS & MARKETING

■ DESIGN & UX