Disabled Parking

All Levels  Resident or RLSH permit required

Mustang Parking Center (102)

DART Pass or fare required.

DART Bus Stop

521

Level 2-5 AUP

Free of charge.

Level 1 F/S and H/C

SMU Express 768 / Museum Express 743

521

Moody Parking Center (96)

SMU Parking and ID Card Services Office

Museum visitors

Right entrance

521

Please display parking receipt or visitor entry

Left entrance

of the garage and one exit located on the north:

Meadows has one entrance located on the south end

Customer Parking only

of the garage.

residents permits

Level 2 (P2) F/S, unassigned F/S, Non-campus

Parking by permit only.

Museum visitors (street level)

Level 1 HPUMC Parking

Visitor

Level 3-4 AUP

Maps/Notices.

Resident/RLSH Staff

Students not allowed to

use on game days. Please see game day parking

Level 3-4 AUP

SMU Permit Required (AUP)

parking@smu.edu

214-768-7275 (PARK)

Please note that some lots may not be available for

parking in visitor spaces.

No resident parking

allowed in areas A, D, G, L, T and V.

Parking

park in designated RLSH F/S spaces. (Level 3-4 AUP

maps/notices.

Hughes-Trigg Student Center

Dallas, TX 75205

214-768-7275 (PARK)

parking@smu.edu

Visit smu.edu/parkingID

to the type of permit you have. When you

Locations on the campus map are color coded

to the type of permit you have. When you

purchase your permit, you will be assigned a

color that shows you where you can park.
How to Use Your Faculty/Staff Parking Permit

Parking Tips
- Purchase of a permit does not guarantee a space. Peak parking demand occurs generally between the hours of 9 a.m. and 2 p.m. weekdays. Please allow additional time or arrive early.
- Overflow parking is available in the W Lots on East Campus, which are connected to campus by the SMU Express shuttle.
- Pay attention to the many different signs and the campus map because there is more than one type of parking space in a lot. Park only in a space that corresponds with the virtual permit you have been issued. If you have guests visiting the campus, please direct guests to park in the indicated visitor lots (and pay to park where necessary).
- SMU faculty and staff are expected to be familiar with and abide by SMU parking policies. Negligence and unawareness do not warrant parking in unauthorized areas or requesting citation waivers.

Faculty/Staff Virtual Permits
- Individuals with unassigned Faculty/Staff permits may park in any All University Permit (AUP) parking area in “red” on the campus map.
- Employees may not park in visitor parking on the second level of the Binkley Parking Center or Hillcrest Parking Center. Faculty/Staff parking permits do not excuse payment for parking in a metered space. If you park in a metered space, regardless of permit, you must pay the meter. No self-pay visitor parking is available for employees.

Assigned Lot Faculty/Staff Virtual Permits
- Only employees who have been assigned to park in these lots will show a virtual permit with a corresponding letter in the system that is referenced in “dark blue with a corresponding letter designate.”
- Employees may sign up for an assigned lot waiting list at smu.edu/parkingservices by visiting the “My Parking Account” link.

Frequently Asked Questions
How do I access gated parking areas?
Your SMU ID card will provide access to gated parking areas. A toll tag may be registered on your ID card account for hands-free access. Please visit smu.edu/parkingid, click Parking with Toll Tag for details.
What do I do if I have a new vehicle or license plate?
Please use the parking portal smu.edu/parkingservices to update your vehicle information. License plates should be entered accurately without spaces or dashes. If you have difficulty, please email parking@smu.edu, call or stop by Parking and ID Card Services Office for assistance.
What if I do not have a front license plate?
If your vehicle is registered in the State of Texas, the state requires plates to be displayed on the front and back of the vehicle. If you have a back-facing plate only, please park head-in so that the LPR system can read your registered license plate from the drive aisle. Failure to park head-in may result in a citation.

How will my license plate information be used?
The license plate information collected in this process will only be referenced against the campus database for purposes of verifying parking permits on campus.

Multiple Vehicles / Temporary Vehicles
What if I own/drive more than one vehicle to campus?
Individuals are allowed to register up to three vehicles on the same virtual parking permit. However, only one vehicle is allowed to be parked on campus at a time. The LPR technology will recognize the first vehicle as valid, but any additional vehicles under the same permit will be subject to citation.

How will motorcycles be handled?
Motorcycles may park only in designated parking spaces. Motorcycles are required to be parked in motorcycle parking areas in such a way so that the LPR system can read the rear license plate from the adjacent drive aisle. Motorcycles may be included under one of the three registered vehicle license plates allowed under a pre-approved virtual parking permit.

My car is in the shop. May I park on campus with a loaner or rental car?
Individuals are allowed to add or remove vehicles to their parking permit at any time, which will include loaner or rental cars. Once your usage of this temporary vehicle has ended, you will need to remove it.

May I get an additional permit?
The limit is one virtual permit per person. However, you can register up to three vehicles at a time on your SMU virtual parking permit. See Multiple Vehicles section.

I need to return my Faculty/Staff virtual permit. May I get a refund?
Previous calendar year refunds are not possible. To stop a pre-tax deduction for parking, visit SMU Parking and ID Card Services Office and complete the Pre-tax Parking Deduction Authorization Form to decline the deduction.
May I loan my virtual or temporary permit or use someone else’s?
No. Under no circumstances should you use a permit that was not assigned to you.
May I use my permit for SMU games or special events?
No. All permit holders will be required to move their vehicles and park in locations not reserved for scheduled events the evening prior to or the morning of the event.

Citations
Virtual E-Citations – How are citations issued?
Citations are issued through a pre-assigned virtual permit. Citations are emailed to the SMU email address. Courtesy notifications reminding students and employees of a citation will also be emailed. Citations for vehicles not registered or affiliated will be physically placed on vehicles and the registered owner notified by U.S. mail.

How do I appeal a citation?
To appeal a citation, visit smu.edu/parkingservices within 15 calendar days of receiving the citation and logging in with an SMU ID number and password. Citation appeals submitted after 15 calendar days of issuance will not be accepted for review.

An appeal decision of “granted,” “denied” or “reduced” is final and irrecoverable.

Payment can be made online at my.smu.edu. Once logged into my.smu.edu, click on Self Service > Campus Finances > Account Summary. Payment also can be mailed to the address provided on the reverse side of the citation.

Who is a habitual violator?
Individuals with six or more citations in the same academic year, regardless of the payment status of previous citations, are considered habitual violators and are subject to immobilization each time they violate parking policy.

Habitual violators will remain on the University’s habitual violator list for the current academic year and will have their records reset at the beginning of the new academic year.

Additional immobilization and impoundment fees will be applied toward boot removal.

Who is a chronic violator?
 Chronic violators are individuals with 10 or more citations in the current academic year.

Chronic violators will remain on the University’s chronic violator list for the current academic year and will have their records reset at the beginning of the new academic year.

Consistent violation of parking policy might result in the removal of parking privileges.

A vehicle receiving 10 or more citations will be towed and impounded off campus at the owner’s expense on the 10th citation.

A Special Note About Street Parking
The City of University Park (UP) has established residential-only parking districts throughout the neighborhoods adjacent to the SMU campus.

Street parking within established residential parking districts is restricted Monday through Friday from 8 a.m. to 5 p.m.

University Park residents are allowed to park on city streets within the established residential parking districts with a displayed resident parking or guest permit issued by the City of University Park.

Do not park on residential streets or at commercial establishments in areas surrounding the SMU campus.