



Distinguished Alumni and Emerging Leader Awards Nomination Process

Minimum requirements for consideration:

- Detailed and complete nomination form
- Resume, biographical summary or curriculum vitae

Suggested, but not required:

- Letters of support that include additional details on the candidate's merit
 - No required number of recommendation or support letters
 - Letters from various aspects of the candidate's career, community service, school, family are helpful
 - Letters provide details about character, SMU involvement, career, and philanthropic or community work
- Additional information such as magazine or newspaper articles, websites, etc.
- Profiles may be refreshed with additional letters and materials during the three year eligibility cycle

Nomination timeline:

December 31:	Nominations due for Distinguished Alumni and Emerging Leader Award Nominations remain in consideration for 3 years
January 10:	Letters of support and additional support materials due
Mid-January:	Nomination packets distributed to Alumni Board Nominating Committee
February:	Nominating Committee meets
March-April:	Honorees are notified after date for Homecoming is set
May:	Nominators of those selected (and not selected) are notified
May-June:	Recipients publicly announced