NEW STUDENT CHECKLIST FOR TRANSFERS

FIRST STEPS AFTER ADMISSION

- Set up your SMU email account  
  (Make sure to set the time zone to Central Standard Time.)
- Activate Your my.SMU Student Account
- File your FAFSA and CSS Profile
- Review your financial aid on my.SMU
- Begin I-20 process  
  (Foreign passport holders only.)
- Pay your deposit

AFTER YOU PAY YOUR DEPOSIT

- Submit your Statement of Good Standing Form(s) from each college attended
- Accept your financial aid on my.SMU
- Check my.SMU for your final cost calculation and account balance
- Verify your personal information on my.SMU
- Fill out the Parent Information Form  
  (Complete as soon as possible after paying your deposit.)
- Complete your housing application and license agreement  
  (Transfer students under the age of 20 are required to live on campus.)
- Send your health forms and proof of meningitis vaccination to the SMU Health Center
- Complete outstanding items on your "Task" list on my.SMU

MAY / JUNE / JULY

- Submit your final spring transcript and any AP or IB scores  
  (Only if applicable.)
- Review your Transfer Evaluation Report  
  (This was sent by email shortly after your admission to SMU.)
- Submit any necessary appeals for additional credit
- Register for Virtual Orientation  
  (Registration will open mid April.)
- Complete your Virtual Orientation Campus Life Modules  
  (The Modules will become available mid May.)

AS OF MARCH, 2021

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**NEW STUDENT CHECKLIST FOR TRANSFERS**

- **Complete your Pre-Advising Canvas Course**
  (The course will become available once final college transcripts and good standing forms are processed, starting in June.)
  [canvas.smu.edu](https://canvas.smu.edu)

- **Schedule your remote advising appointment and register for classes**
  [canvas.smu.edu](https://canvas.smu.edu)

- **Complete loan processing for Federal Direct Loans, Direct PLUS (Parent) and alternative loans**
  [smu.edu/financialaid > Types of Aid > Loans](https://smu.edu/financialaid)

- **Optional: Enroll in a Payment Plan**
  [smu.edu/bursar > Payment Options](https://smu.edu/bursar)

- **Optional: Set up your parent(s) as an ‘Authorized Payer’ on SMUPay**
  [my.smu.edu > Financial Account Tile > SMUPay](https://my.smu.edu)

- **Set up Release of Education Records**
  [my.smu.edu > Profile Tile > Release of Education Records](https://my.smu.edu)

- **Request any necessary accommodations through the Office of Disability Accommodations and Success Strategies**
  [smu.edu/alec > Disability Accommodations and Success Strategies](https://smu.edu/alec)

- **Submit your ID photo for your SMU ID**
  [idcard.smu.edu](https://idcard.smu.edu)

- **Check your SMU email for other to-do items**
  [webmail.smu.edu](https://webmail.smu.edu)

**AUGUST**

- **Submit your Summer Term Transcript if applicable**
  [smu.edu/studenthandbook](https://smu.edu/studenthandbook)

- **Attend Stampede** (In August before classes begin.)
  [smu.edu/newstudent > stampede](https://smu.edu/newstudent)

**AFTER ENROLLING IN YOUR CLASSES**

- **Pay your bill with the Bursar’s Office**
  (All accounts must be up-to-date before you attend class in the fall.)
  [smu.edu/bursar > Payments](https://smu.edu/bursar)

- **Waive SMU Student Health Insurance Plan**
  (If you have acceptable alternate coverage.)
  [smu.edu/healthcenter > Insurance, Fees & Forms > Mandatory Health Insurance](https://smu.edu/healthcenter)

- **Register for or waive your parking permit**
  [parking.smu.edu > Parking Services > Parking Portal Account](https://parking.smu.edu)

- **Check your SMU email for other to-do items**
  [webmail.smu.edu](https://webmail.smu.edu)

**STUDENTS LIVING ON CAMPUS**

- **Find out Residential Commons assignment via SMU email**
  (Information will be sent via email starting mid-June)
  [smu.edu/studenthandbook](https://smu.edu/studenthandbook)

- **Read Student Handbook and Residence Hall Community Standards**
  [smu.edu/studenthandbook](https://smu.edu/studenthandbook)

- **Check your SMU email for your mailbox number**
  This will be sent to your SMU email address mid-June.
  [smu.edu/housing > Living on Campus > Policies](https://smu.edu/housing)

- **Read Fire Safety Guidelines**

**WHEN YOU ARRIVE ON CAMPUS**

- **Update your local address on my.SMU**
  [my.smu.edu > Profile Tile > Personal Details](https://my.smu.edu)

**QUESTIONS?**

Office of the Student Experience
orientation@smu.edu

Division of Enrollment Services
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