



INTENSIVE ENGLISH PROGRAM ANNUAL VACATION REQUEST

An F-1 student is considered to be in status during the annual (or summer) vacation only if the student is eligible for that break and if the student intends to register for the next available term. All IEP students must complete a total of 12 weeks of IEP classes if they begin in the spring semester or an equivalent of an academic year if they start the program in the fall term before being eligible to take an annual vacation.

8 C.F.R. § [214.2\(f\)\(5\)\(iii\)](#)

BIOGRAPHICAL DATA (To be completed by the student)

Family Name	First/Middle Name
SEVIS ID Number	SMU ID Number
Program Begin Date	Expected Program End Date
Next Available Semester	Requested Vacation Dates

By signing below, I affirm that I understand the consequences of my request. If I have any questions, I will contact an ISSS International Services Specialist immediately.

Print Name: _____

Signature: _____

Date: ___ / ___ / ___

TO BE COMPLETED BY IEP DIRECTOR

The student named above is eligible to take his/her annual vacation and is expected to return for the next available term following the annual vacation break.

IEP DIRECTOR'S NAME	
IEP DIRECTOR'S SIGNATURE	
TODAY'S DATE	

International Services Specialist:	Signature	Date
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NOTE: This form should not be used for those withdrawing from the program or those taking a leave of absence.