New Mustangs:
Welcome from the Student Transitions & Orientation Office!

Congratulations on your decision to attend Southern Methodist University! The orientation process is designed to introduce you and your family to the information you need prior to the start of the semester. Welcome to the Mustang Family!

At AARO You Will:
- Meet your advisor
- Register for spring classes
- Take academic placement tests (optional)
- Learn about connecting to the SMU:
  - Learning Environment
  - People
  - Campus
  - Community (Dallas)
  - Spirit (Values, History, & Traditions)

As the parents and family members of a new Mustang you are now part of the SMU family – a family rich in heritage and educational opportunities. This family includes current students, faculty and staff, and the thousands of graduates over the years who remember their experiences “on the Hilltop” with pride. We are dedicated to providing a unique educational experience for our students, one that will be valued by students and families for years to come.

Though students typically spend their college years away from home, parents and families continue to play a critical role in a student’s educational experience. SMU welcomes parent and family involvement in the student’s experience when appropriate and encourages continued support. You will be receiving a copy of the Family Handbook, designed to make your student’s academic transition easier. Your first responsibility is not “to do it for them,” but to encourage your student to take advantage of all SMU offers and to take responsibility for the education experience your student will have at SMU.
During AARO you and your student will:

- LEARN about the academic requirements at SMU
- DISCOVER the academic resources available to your student
- LISTEN to an overview of campus life
- DISCUSS “timely” topics with campus representatives
- MEET and share questions and concerns with other families
- BROWSE through the Resource Expo offering a myriad of opportunities on campus.

AARO Fee for Family Members/Guests:

- $30.
- Includes AARO materials and brunch.
- Please check the appropriate guest options for dietary preferences on the online reservation form.

Contact:
Deanie Kepler,
Director of Parent & Family Programs
(214)-768-4797

AARO Housing

We encourage AARO guests to make reservations at the host hotel for AARO-The Hilton Dallas/Park Cities. Please identify yourself as an SMU Orientation 2016 participant when making your reservation. Visit their website or call (214) 368-0400 to make a reservation.

Hilton Dallas/Park Cities
Address: 5954 Luther Lane, Dallas, TX, 75225, USA    Tel: +1(214)368-0400
Parking

Please go to page 9 to get more parking information.
Click here to open SMU Campus Map.

Ground Transportation DFW or Love Field Airport to SMU Campus

**Super Shuttle**
http://www.supershuttle.com
+1(817)329-2000
Toll Free: +1(800)258-3826

To and from DFW Airport:
- Approx. $31.00 one way for the first passenger
- $10.00 for each additional passenger

To and from Love Field Airport:
- Approx. $20.00 one way for the first passenger
- $10.00 for each additional passenger

**Yellow Checker Shuttle**
http://www.yellowcheckershuttle.com/
+1(214) 841-1900

To and from DFW Airport - $21.00/ person
To and from Love Field Airport - $21.00/ person

**Taxi / Uber**
http://www.cowboycab.com/index.html

DFW Airport
- Approx. $60.00 one way, 45 minutes

Love Field Airport
- Approx. $11.00 one way, 15 minutes

**Car Rental**
Avis Rent A Car Systems
http://www.avis.com/meeting/tools
+1(800)331-1600

Guaranteed best possible rates for SMU AARO participants
Discount number: A906399
Testing for Placement & Credit

World Languages & Literatures

We offer Language placement exams during AARO, but we encourage any student who needs to take a placement exam to do so PRIOR to AARO.

Find information about language placement exams [here](#).

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### my.SMU

**My.SMU** is the self-service system in which students can:

- Enroll/ drop classes
- View the schedule of classes
- View grades
- View and request transcripts and degree process reports
- Update/ verify personal information

Students have the final responsibility for the accuracy of their enrollment, the applicability of their courses towards their degree requirements and their academic performance.

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### SMU Email Account

- All students receive an official SMU email account as part of admission
- All official SMU communication is directed through this account
- Students must regularly check for important information
- Click [here](#) to access your account! Login using your SMU ID number and password for My.SMU

Contact SMU OIT for assistance
IT Help Desk: (214)-768-4357 or click [here](#)
Your SMU ID Card

You will need to upload a photo in order to receive your SMU ID Card during AARO. Please following the instructions below to successfully upload a picture.

Instructions for submitting an ID photo:
--> Go to idcard.smu.edu
--> Click on the ID Card Services tab
--> Click the Login button, then login with your SMU ID and password
--> Click on “Submit a photo”
--> Upload a photo in accordance with the following requirements:

A photo must be submitted online before a card may be issued. The following are the requirements for your photo:

- Picture will be cropped to 300*300px
- Format: jpg or jpeg
- Taken within the last 6 months to reflect your current appearance
- Taken in front of a plain white or off white background
- Taken in full face view directly facing the camera
- With a neutral facial expression and both eyes open, or smiling
- Taken in clothing you wear on a daily basis
- No sunglasses or hats

Once your photo is submitted, it will be reviewed by the ID card office. Your new photo will not be used until it has been approved. You will be notified by email if your photo does not meet the requirements.

Education Records Release & FERPA

Under FERPA, students have the ability to grant permission to others (including family members) to access education records.

- Learn how to use the Release of Education Records feature on My.SMU here. Please complete this process PRIOR to AARO.

- Still unsure about FERPA? Click here to learn more!
Academic Honesty Tutorial

All entering students must read an online tutorial on academic honesty and take an online quiz prior to enrolling for their second semester at SMU. The tutorial and quiz can be accessed through Blackboard.

Health Center Requirements

Requirements for All Students Prior to AARO:

- Texas law requires all new students under the age of 22 provide documentation to the Health Center demonstrating vaccination against Bacterial Meningitis within the past 5 years from the first day of class.
- Submit required documentation and health form at least 2 weeks prior to registration of classes/AARO sessions. Click here for instructions!
- Enrollment holds will be placed on students until this requirement is fulfilled
- Other Requirements Include:
  - Proof of immunization against measles, mumps and rubella
  - Some students may be required to have the TB skin test
- For receipts of completion go to My.SMU > Student Self-Services > Student Center > Medical Health History
- Contact: healthcenter@smu.edu or +1(214)768-2141 (select option 1)

Before AARO Check List

- Register! Including family & guest
- Book housing for your visit
- Arrange your transportation
- Take your Language Placement Exam (Optional)
- Log into my.SMU and your SMU email account
- Upload a picture for your SMU ID card
- Print your parking pass
- FERPA Release
- Academic Honesty Tutorial
Parking

A parking pass will be emailed to students one week before January AARO on January 5th, 2016. The email will include a parking pass, map, and instructions on how to enter/exit the parking garages.

Please visit the [SMU Parking Services website](https://www.smu.edu/parking) to learn more about parking on campus during the school year!

Check-In

- 9:00 AM in the Hughes-Trigg Student Center
- Receive AARO materials

### AARO Schedule (Tentative)

**January 12, 2016**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 AM</td>
<td>AARO Check In HTSC The Varsity</td>
</tr>
<tr>
<td>9:00 – 10:00 AM</td>
<td>Resource Expo</td>
</tr>
<tr>
<td>10:00 AM</td>
<td>Hilltop Hello</td>
</tr>
<tr>
<td>10:30 AM</td>
<td>Academic Reality &amp; Resources</td>
</tr>
<tr>
<td>11:00 AM</td>
<td>Mustang Brunch</td>
</tr>
<tr>
<td>1:00 PM</td>
<td>Parent &amp; Family Programs</td>
</tr>
<tr>
<td>1:00 – 5:00 PM</td>
<td>Individual Advising Appointments/ Selected Programming</td>
</tr>
</tbody>
</table>

Individual Advising Appointments will be scheduled between 1:00-5:00 PM on January 12, between 8:30 AM and 5:00 PM on January 13, and as needed on January 14. Learn more about advising at SMU [here](https://www.smu.edu/advising)!
Reserve Your PO Box

- Required for students living on-campus during the academic year
- Your PO Box address and mailing information will be sent to your SMU email address
- Mail can be picked up at the Copy and Mail Center on the main floor of the Hughes-Trigg Student Center
- Fee: $45, nonrefundable – charged to the student account
- Non-resident students may rent a mailbox for a $45 fee
- Contact: Mail and Copy Center by Ricoh +1(214)768-4450

Taking a Placement Exam

World Language Exam
- Incoming students should take placements exams prior to attending AARO

Math Exam
Six math tests are offered during AARO:
- Math 1303 & 1304 Pre-Calculus (for placement only, no credit)
- Math 1307, 1309, 1337, & 1338 (for credit)
- Fee: $20 – exact cash or check only
- To find out which test you should take and look at sample tests, click [here](#)

Reminders:
- No calculators are allowed except for Math 1307, for which a calculator is required
- Students needing extra time may request it upon arrival
- Students with other accommodations must first contact the Office of Disability Accommodations and Success Strategies at (214)-768-1470 or visit their [website](#)

Computer Science
- One for-credit exam for CSE 1341:
  Introduction to Computer Concepts is available during AARO
- This is for students with Java programming experience who did not earn credit through the AP exam
- Fee: $20 – exact cash or check only
- Students wishing to take this exam must contact Beth Minton at least 24 hours before their AARO session
Employment on Campus

Division of Enrollment Services - Student Employment
• +1 (214)768-3490, or email

Hegi Family Career Development Center
• On or Off Campus Employment
• Mustang Trak – online employment database
• Career Counselors
• +1(214)768-2266

Sending Mail to Your Student
On-Campus

Students can pick up mail at Mail & Copy Central in the Hughes-Trigg Student Center

How to address mail:
SMU Student Name
3140 Dyer Street
PO Box # _____
Dallas, TX 75275
The following resources will help connect you to the SMU People and Campus. Click on the following links to begin discovering how you will get involved at SMU!

- Dedman Center for Lifetime Sports
- Chaplain’s Office
- Childcare Center
- Community Engagement & Leadership
- Greek Life
- Multicultural Student Affairs
- Residence Life & Student Housing
- Student Activities
- Office of Transfer & Transition Services
- Veterans Affairs
- Women & LGBT Center
Disability Accommodations & Success Strategies (DASS)

Mission: to assist in creating an accessible university community, where students with documented disabilities have an opportunity to participate as fully as practicable in all aspects of the educational environment.

DASS is the primary contact for all SMU students with disabilities such as:
- Learning and attention disorders
- Physical, sensory, and medical disorders
- Psychiatric disorders

Three Main Functions of DASS:
1. Determining accommodation eligibility
2. Collaborating with faculty and staff to ensure accommodations are provided for those deemed eligible
3. Providing academic coaching for students with learning and attention disorders

Learn more about DASS by coming to our office in the ALEC, visiting our website, or calling us +1 (214)768-1470

Textbooks

SMU Bookstore’s Textbook Reservation Programming
- Offers the greatest amount of discounted books
- Select to pick up books in the store when you return for classes, or have your books shipped!
- Textbook rentals are also available at the bookstore

SMU Bookstore
Located in the Park Cities Plaza,
3060 Mockingbird Lane
(next to La Madeleine)

Hours
Monday – Thursday 8:30am – 7:00pm
Friday 8:30am – 6:00pm
Saturday 10:00am – 5:00pm
Sunday 12:00pm – 5:00pm
Health Insurance

- SMU requires all domestic students, both undergraduate and graduate, taking 9 credit hours or more to have adequate health insurance through either an individual/family plan or the University offered plan – Student Health Insurance Plan (SHIP).
- All international students taking 1 or more credit hours must enroll in the University offered plan unless they have a special waiver personally granted by the Health Center staff.
- All students using an individual/family plan must waive the University offered plan in My.SMU by the deadline each semester.
- All students enrolling in the University offered plan (SHIP) must do so each semester through My.SMU.
- **Spring 2016 Deadline: Feb 2, 2016**
- Students who do not waive or elect the plan by the deadline above will be charged $1,200 to their student account – NO reversal of premiums or charges to insurance status can be made after the deadline EACH semester.
- To learn more visit our [website](#) or call +1(214)768-3408.

Tuition and Fees

- After completing course registration at AARO, the Division of Enrollment Services will send a billing notification when the bill is available for online viewing through SMUpay.
- The email will be sent to the student’s SMU email and to the designated Authorized Payer email.
- Charges will represent the cost of the hours in which the student is enrolled, room and board, and selected Essential Services.
- Learn more about the direct cost of attendance of SMU [here](#).
- Payment is due upon receipt of your invoice.
- Students whose accounts are not cleared by the deadline are charged a late payment fee of:
  - $50 for balances between $250 and $999.99
  - $150 for balances between $1,000 and $5,000
  - Balances over $5,000 will be charged 3% of the outstanding balance not to exceed $750.
- After the monthly payment due date has passed a 1.5% past due will be assessed on the unpaid student and/or miscellaneous account balances each month until the balance is paid.
- To contact the Division of Enrollment Services, email or call +1(214)768-3417.
## Mark Your Calendar

### PREPARATION

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 14</td>
<td>Rotunda Passage</td>
</tr>
<tr>
<td>Jan. 18</td>
<td>MLK Jr. Day - No Classes</td>
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<tr>
<td></td>
<td>Day of Service</td>
</tr>
<tr>
<td>Jan. 21</td>
<td>Transfer Dinner 5:30pm (Blanton Building)</td>
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<tr>
<td>Jan. 27</td>
<td>Join the Club 11:30am- 1:30pm (Flagpole)</td>
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<tr>
<td>Jan. 28</td>
<td>A-LEC Workshops</td>
</tr>
<tr>
<td></td>
<td>The Transfer Student Perspective</td>
</tr>
<tr>
<td></td>
<td>12:30pm &amp; 5:00pm (A-LEC)</td>
</tr>
<tr>
<td>Feb. 2</td>
<td>Last day to waive or elect SMU Health Insurance</td>
</tr>
</tbody>
</table>

### CONTACT

- SMU Student Transitions & Orientation Office
  - [http://www.smu.edu/StudentAffairs/NewStudent/Contact](http://www.smu.edu/StudentAffairs/NewStudent/Contact)

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### SMU Campus Map

- Please Click the link to see SMU Campus Map
  - [https://sites.smu.edu/apps/campus-map/](https://sites.smu.edu/apps/campus-map/)