

## Hughes-Trigg Student Center Rooms & Capacities

1st Floor		Class C					
Mtg Room	Sq. Ft.	Auditorium	Classroom	Hollow Sq	Banquet (8)	0-8 Hrs	8+ Hrs
<b>Ballroom</b>							
Ballroom (entire room)	6,411	550	40	150	464	\$1,350	\$1,500
Ballroom West or East	2,045	150	75	50	80	\$450	\$500
Ballroom Central	2,320	100	60	50	80	\$450	\$500
Ballroom W/C or E/C	4,365	250	150	100	160	\$900	\$1,000
<b>Forum</b>	1,811	N/A	96	N/A	N/A	\$400	\$550
<b>Pre-Function</b>							
Pre-Function L/S	5,129	Area outside Ballrooms, Theater & Forum				\$800	\$1,000
Pre-Function Large	3,755	Area outside Ballrooms				\$600	\$750
Pre-Function Small	1,374	Area outside Theater & Forum				\$200	\$250
<b>Promenades</b>							
Promenade A or B	505	50	20	15	24	\$150	\$250
Promenades A and B	1,046	100	40	35	56	\$300	\$500
<b>Theater</b>	4,445	496	N/A	N/A	N/A	\$900	\$1,100
<b>Varsity</b>	3,190	Pub-style room, seats 188				\$800	\$950

2nd Floor		Class C					
Mtg Room	Sq. Ft.	Auditorium	Classroom	Hollow Sq	Banquet (8)	0-8 Hrs	8+ Hrs
<b>Commons</b>	1,662	100	N/A	N/A	N/A	\$400	\$500
<b>Commuter Lounge</b>	942	Lounge area				\$250	\$300
<b>The Crossing</b>	303	3 spaces of fixed vendor space				\$125	N/A

3rd Floor		Class C					
Mtg Room	Sq. Ft.	Auditorium	Classroom	Hollow Sq	Banquet (8)	0-8 Hrs	8+ Hrs
<b>Atriums</b>							
Atrium A or C	280	15	10	10	8	\$75	\$100
Atrium B or D	420	20	15	15	16	\$100	\$150
Atriums AB or CD	700	60	30	30	40	\$125	\$250
<b>Porticos</b>							
Portico A	250	Fixed conference table, Seats 12				\$100	\$125
Portico B	280	15	10	12	8	\$75	\$100
Portico B, C, and D	1,032	60	54	40	40	\$275	\$350
Portico C or D	280	20	15	20	16	\$100	\$125
Portico C and D	655	50	25	30	32	\$200	\$250
Portico E	458	Fixed conference table, Seats 22				\$100	\$125

**1st floor rental package** (includes Ballroom, Forum, Pre-Function Large & Small, Promenades AB, and Theater) \$3,250

Room rental charges for move-in, move-out, decorating or set-up are figured at 1/2 the rental price for each respective room.

Rental fees include the set-up of tables and chairs. Additional charges apply for the rental of pianos, stage sections, podiums, pipe & drape, and audio-visual equipment. Rental hours are M-W, 7am-midnight; Th-Fri, 7am-2am; Sat, 8am-2am; Sun, 10am-midnight. There is an extra charge for rentals beyond these hours.

### Class A-1

A **chartered student organization** which has responsibility for the development and implementation of the event or activity, and the audience is directly affiliated with SMU.

### Class A-2

A **non-chartered student organization** which has responsibility for the development and implementation of the event or activity, and the audience is directly affiliated with SMU.

### Class B

**Staff, faculty or alumni** who has responsibility for the development and implementation of the event or activity.

### Class C

A **non-University organization or individual** who has responsibility for the development and implementation of the event or activity, and the intended audience is not from the SMU community.

### Please Note:

Final classification of all events will be determined by the Director of the Hughes-Trigg Student Center.

### \*For Class A-1:

These items are paid for on an annual basis through a contract between Student Senate and the Hughes-Trigg Student Center. The charges are covered inside the facility only.