



SMU

ANNETTE CALDWELL SIMMONS
SCHOOL OF EDUCATION
& HUMAN DEVELOPMENT

Summer 2013

Dear College Experience Student,

We are pleased that you will soon be coming to SMU for what is likely to be your first “real” collegiate experience. Some students find that their first few days on a new campus are confusing and stressful. I hope that the following information will alleviate or preclude many concerns and questions.

Getting around campus

I've enclosed an SMU campus map on which I've highlighted the College Experience office and Virginia-Snyder Hall where you will check-in for your housing assignment. Please check <http://www.smu.edu/construction/> for up-to-date construction building announcements that may affect thru-ways around the campus. When you get your class schedule at the mandatory orientation your first evening, you can use this map to find your classrooms.

If you are in the Dallas area, we also invite you to reserve space for the regularly scheduled campus tours which are conducted daily (Monday – Friday) at eleven a.m, at 214.768.0496 prior to your arrival on campus.

<http://www.smu.edu/admission/visit/dailyvisits>

Move-in day is July 4th. Mandatory orientation is at 5:00 pm, Peyton Hall lobby. Dinner will be served at this meeting. The first day of classes is July 5th.

The last day of classes and final examinations are August 5th.

Parking

We do not recommend bringing a car to College Experience, but if you plan on having one, you must notify the CE office by June 10th. We will obtain a valid SMU Parking sticker for you. Parking stickers are \$10 and valid for the duration of the program. Your payment will be collected at the information meeting on July 4. You will receive your sticker at this time. You must display this sticker at all times you are on the SMU campus. This sticker will allow you to park in the Residential and All Campus Park parking lots. Parking may not be available close to the dorm. If you choose to park in one of the garages, parking is \$5, payable upon exit. If you park in a spot in which you are not authorized to park, you will be issued a citation, which will not be summarily waived. All tickets are the responsibility of the student and must be paid before you leave campus at the end of the CE session. Grades cannot be released until all obligations are paid.

Payment and Registration

You must complete and send the Health Forms with immunization records to the Health Center on campus before you can be registered for a class. <http://smu.edu/healthcenter/medical/healthhistory/>

Attached is a Balance Due Statement, which shows the status of your payments. **When the full payment is received, you can be registered in your courses.** Please remember that you cannot be officially registered in your courses until we receive payment. It is important that we register you as soon as possible to ensure that you get the courses of your choice (classes can “fill up”). Of course, I cannot guarantee all classes will “make;” it is possible that a course you want will be canceled due to insufficient enrollment. In either event, you will be registered in one of your other course selections. If, on the other hand, you elect to change your schedule after you are registered, customary SMU policies apply. These policies are fully explained at the webpage <http://access.smu.edu>, which you can review at any time.



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Second Session

Classes meet two hours a day, Monday - Friday

July 5, Friday: First day of Second Session classes.

July 8, Monday: Last day to enroll, add courses or drop without grade record for Second Session courses.

July 26, Friday: Last day to drop a Second Session course.

July 30, Tuesday: Last day to withdraw from the University.

August 5, Monday: Last day of Second Session instruction and examinations.

Link to Academic Calendar: <http://smu.edu/registrar/Calendar/calendar12-13.asp>

Regulations and Policies

SMU regulations and policies, especially concerning class attendance, grades, drops, and refunds, appear on the webpage <http://access.smu.edu>. Please review these regulations and policies thoroughly at home and bring any questions to orientation. The pdf version of the SMU Student Handbook can be found at <http://smu.edu/studentlife/studenthandbook/>

Medical

Each individual is responsible for his/her own fees accrued at the Health Center, 214.768.2141
www.smu.edu/healthcenter/.

SMU/College Experience provides basic accident insurance for injury while students are on campus or while they are involved in program-related activities. Under this coverage, students will generally be treated without charge (for accidents, not illness) at the Student Health Center. Should you require medical services other than for an accident, these charges will be billed to you at your home address. This includes medication needs. On weekends, the Student Health Center is not open and the students must go "off campus." If you prefer a particular weekend health service, please let us know in writing.

Policy for Medications

Students who require prescription medications and/or injections while attending College Experience must bring the medication/serum to SMU clearly labeled with the student's name, contents, and dosage information. An original copy of the doctor's orders and an explanation of the purpose of the medication, on letterhead stationery, must be attached to the container. A copy of this letter must be provided to the College Experience office to be attached to the Medical History Form. It will be the responsibility of the student to take his/her medication. The hall director can only be responsible for monitoring the dispensing of the medicine. Legal restrictions prevent staff from reminding students to take medications. Please discuss with College Experience students the importance of reporting to the Hall Director to get medication. Any student who will require injections during the program must contact the College Experience office at least two weeks prior to the opening of the program. These injections will be administered by a licensed health practitioner at the student health center. There is a small additional fee for this service.

Books

You may buy textbooks for your courses at the campus bookstore, Barnes and Noble, at Mockingbird and Airline. Expect to spend around \$200-\$300 for your textbooks. Some students like to wait until after the first class meeting to purchase texts

Gifted Students Institute
Southern Methodist University
214-768-4383

Fax 214-768-3147

P O Box 750383
smu.edu/gsi

Dallas TX 75275-0383

to be sure there are no changes. You may also purchase your books online prior to your arrival on campus. Once you are officially enrolled in your classes, you can find out what text book is being used by viewing the course on <http://access.smu.edu>, click on class search, find your course, click on 'view textbook' at the bottom of the page of information regarding the class.

Transportation to and from the Airport

If you plan to arrive by plane at Dallas/Ft. Worth Airport (DFW), you will find convenient transportation to SMU by "Super Shuttle" (www.supershuttle.com for sample fares) or taxi (approximately \$60) directly to the residence hall. For shuttle service from the airport, there is typically a courtesy phone near the baggage claim area of the terminal which will connect you to arrange a pick-up vehicle for transit to your dorm. The best mode of transportation from Love Field Airport to SMU is a taxi. The taxi fare is about \$25 plus gratuity.

RESIDENCE LIFE

Most College Experience students live in the dorm. However, commuter students are invited to participate fully in all social and recreational activities.

Residence Hall

You will check-in at Virginia-Snyder Hall, which is identified on your map. You will reside in Peyton Hall. Please plan to move in on Thursday, July 4, 2013 between 2:00 and 5:00 p.m. Report to the dormitory for your room assignment. We'll have a "student get together" – at which time you'll meet your Hall Staff and the other College Experience students. Students cannot move into the residence hall until 2:00 p.m. If you must arrive earlier, you will need to make other arrangements. Parents should leave the campus as soon as their student is settled in.

Room furniture should not be moved. There is a \$25 charge per piece moved.

Visitors

Parents who wish to visit their College Experience student need to check in at the College Experience office, 3101 University Blvd., Suite 163C.

Linens

You will need to provide your own bath linens, pillow, blanket, bedspread, and mattress pad if you want one. **Please plan to bring at least one warm comforter or blanket as some of rooms may be cold.** If you are arriving by plane and wish to ship anything ahead, you may do so. Please note the mailing/shipping instructions below. A linen service consisting of a pillowcase and sheets is provided weekly.

Other Items to Bring

You will need to supply your own clock radio, lamp, and iron. Please bring laundry detergent. No halogen lamps, candles or incense are allowed in the SMU dorms.

Keys

You will receive a room key when you move into your dorm. If you lose your room key, there is a \$75.00 replacement fee.

Cafeteria Meal Plan

Residential Students: you will receive a Vali-Dine card when you move into your dorm. The card will serve as your meal ticket. If you lose a Vali-Dine card, you will be charged a \$10.00 replacement fee. Your meal plan consists of breakfast, lunch, and dinner beginning with July 5th breakfast through August 5th lunch. Card usage will be available at the RFOC-Umphrey Lee Dining Cafeteria. **Commuter students:** If you want a meal card contact the GSI office to make arrangements.

Money

For safety and security, many students find that bringing an ATM card is easier than cash or checks. There is a Bank of



America ATM in Hughes-Trigg Student Center. Although meals are paid for, you still might need about \$150-200 in spending money for optional trips and other activities.

Mailing and Shipping

Items mailed by the **United States Postal Service**, whether letters, packages, or express mail, should be sent to the following address: Name of addressee, SMU Pre-College Programs—College Experience, P.O. Box 750383, Dallas, TX 75275-0383. Mail is delivered Monday – Friday. **Use this address for items mailed through the US Postal Service.**

Items sent by **Federal Express and UPS** must be sent to a street address, as follows: Name of addressee, SMU Pre-College Programs—College Experience, 3101 University Blvd., Suite 163C, Dallas, TX 75225. Packages and overnight mail are delivered Monday – Friday. **Do not use this address for items mailed through the US Postal Service.**

Departure from SMU Campus

SMU/College Experience will end on Monday, August 5 at 4:00 p.m. All students must be packed before their last class. All students must vacate their rooms by 5:00 PM on August 5. The dorm will be closed and locked after this time.

Please, if you have any immediate questions, call 214.768.0123 or write to SMU Pre-College Programs—College Experience, P.O. Box 750383, Dallas, TX 75275-0383. We will be glad to visit with you or your parents at any time!

You should remit full payment for your class or classes according to the attached Balance Due Statement as soon as possible. Please remit the indicated amount along with a signed copy of this letter. (Sign both copies and keep one for your personal files.) Your signature and that of your parents indicates that you have read and understand this letter and that you are aware of the important rules and regulations, such as the WP (withdraw passing) dates, the importance of class attendance, the fact that your enrollment creates a permanent SMU transcript, and of your responsibilities as a contributing and responsible member of the SMU academic community. If this is your first SMU experience, I'm looking forward to meeting you! For our returning students, I am eager to see you once again.

Sincerely,

Marilyn Swanson, M. Ed.
Director of Programming, Pre-College Programs



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I have read the attached letter and understand the importance of the academic rules and regulations that it explains. I understand that the last date to drop a class and receive a WP (withdraw passing) is Friday, July 26, 2013, which will appear on my SMU transcript. After that date, I understand that my course grade(s) will become a permanent part of my SMU transcript. I further understand that my registration means that a permanent SMU transcript will be created for me, and that it will record the grade earned for the courses in which I am registered.

Furthermore, I affirm that I intend to be a responsible member of the SMU community—to attend class regularly, to ask for assistance from my professors and/or the College Experience staff as needed, and to comply with all applicable University regulations.

Student Signature

Date

Parent/Guardian Signature

Date