

## AmeriCorps Member Application

Make a difference this year by joining **AmeriCorps**, a national community service program that engages more than 70,000 Americans a year in community service. Members serving with the **N<sup>2</sup> Texas Corps**, a program of **CitySquare**, serve statewide to provide critical support to thousands of children in summer and afterschool programs.

AmeriCorps is not a job, it's a chance to really make a difference in the community. In exchange for your service, members receive a living allowance and an end of term education award. Don't miss this opportunity to make your world better!

**This is your chance, take it!**

### How to Apply:

To apply, submit the following documents:

1. Application
2. Resume
3. Two Reference Forms

If selected to serve, members are required to provide the following eligibility documents at pre-service training:

- FBI Fingerprint Card
- Social Security Card
- Government-Issued ID and Birth Certificate OR U.S. Passport

### Minimum Qualifications:

- High School Graduate (over 17 years)
- U.S. Citizen or Permanent Resident
- Reliable transportation
- A commitment to make a difference!

### Application Deadlines:

**March 1:** Summer *Priority Deadline*

**July 1:** School Year *Priority Deadline*

All applications received by the designated *priority deadline* will receive preference over other applicants. Applications received thereafter are considered on a rolling basis until all positions are filled. Submit by email, fax, or mail:

**Email:** [AmeriCorps@CitySquare.org](mailto:AmeriCorps@CitySquare.org)

**Fax:** 214-828-6392

**Mail:** 511 N. Akard St., Ste 302  
Dallas, TX 75201



**Apply Today!**



Your World.
Your Chance to Make it Better.

Applicant Information

Full Legal Name:
Current Address:
Phone: Email:
Are you a US citizen or permanent resident alien?
Date of Birth: Age: SSN:
How did you hear about us?

Availability

N2 Texas Corps members serve over an 8-12 week summer term or a 9 month school-year term. All members receive a living allowance over the length of the term... For additional site details, see appropriate Placement Guide

Please select your preferred service area and term.

Service Area (Please note that housing and relocation assistance is not provided)

- Dallas County Houston San Antonio Austin

Service Term

- Summer (May 29 - Aug 17)

Summer members are placed with one of 12 summer programs throughout Texas, all sharing the common mission to educate and enrich our community's youth. Members serve 30-40 hrs/wk for a total of 330 hours of service over the summer.

Members receive a living allowance of \$1,800 and a \$1,175 education award.

- School Year (Sept 1 - May 30)

School Year members are placed with one of eight afterschool partner sites in Dallas or San Antonio. Members serve 20 - 30 hrs/wk for 675 - 900 hours of service and must commit to serving Mon - Fri 2 - 6:30pm for the entire school year.

Members receive a living allowance of \$4,200-\$5,700 and a \$2,114-\$2,775 education award.

## Skills & Qualifications

- Describe your fluency in Spanish:  None  Conversational  Fluent
- Do you have a valid driver's license?  Yes  No
- Do you drive your own car?  Yes  No
- Have you worked with kids before?  Yes  No
- Is there anything else you would like to share about your ability to serve with AmeriCorps? \_\_\_\_\_

## Criminal History

Are you currently on probation or been convicted for any criminal offense other than minor traffic violations? \* Your certifying signature at the end of this application allows us to run a state and federal background check on you prior to service.

- Yes  No *If yes, please explain:* \_\_\_\_\_

*\*Failure to disclose any criminal history will result in automatic disqualification.*

## Education

Applicants must possess a high school diploma or equivalency prior to service and provide information on School Name/Year and City/State. *If applicable, provide additional educational attainment below.*

- I possess a high school diploma or have received an equivalency certificate.

School Name / Year: \_\_\_\_\_ City/State: \_\_\_\_\_

- I do not possess a high school diploma or equivalency certificate. Therefore,
- I agree to obtain a high school diploma or its equivalent prior to using the education award and certify that I have not dropped out of elementary or secondary school in order to enroll as an AmeriCorps member.
  - or*
  - During my term of service, I agree to pursue a high school diploma or equivalency certificate.

	School	Year	Degree
<input type="checkbox"/> Some College	_____	_____	_____
<input type="checkbox"/> Bachelor's Degree	_____	_____	_____
<input type="checkbox"/> Master's Degree	_____	_____	_____

## Short Answer Questions

We would like to understand more about you and your reasons for applying to AmeriCorps. Before you answer the question below, take a few minutes and consider those experiences which have made you the person you are today. Responses should be between 250 – 300 words for each question. If completing by hand, answer each short answer question on a separate sheet of paper and attach to completed application. Otherwise, use the form field provided.

**Question 1:** What experience sparked your interest in community service?

**Question 2:** What unique qualities do you possess that will allow you to make an impact on a child's life?

## Applicant Certification

The AmeriCorps application process requires a criminal history check. This background check will entail a search of the National Sex Offenders Registry, a Texas Department of Public Safety criminal history, and an FBI fingerprint background check.

By typing my name in the space below and submitting electronically, or by providing an original signature, I consent to the AmeriCorps program to complete the above-mentioned criminal background checks. I certify that all the statements made in this application, including verification of high school diploma or equivalency, are true, correct and complete to the best of my knowledge and are made in good faith. Misinformation or omission of information could result in disqualification or termination as an AmeriCorps member. If I am selected for participation I am required to provide an FBI fingerprint card and documentation of my citizenship status and age.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*For parent or guardian of applicants under 18 years of age* – By typing my name in the space below and submitting electronically, or by providing an original signature, I certify I have reviewed this application, and I authorize my son/daughter/legal ward to apply and, if selected, to participate in AmeriCorps.

Parent or Guardian Signature: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Attach your resume and two reference forms  
when submitting this application.**

## AmeriCorps Request for Recommendation

You have been selected as a reference for someone interested in serving as an AmeriCorps member with CitySquare, formerly Central Dallas Ministries. AmeriCorps is a national community service program that engages more than 70,000 Americans a year in community service through nonprofits, public agencies, and faith-based community organizations.

Please evaluate the applicant to the best of your ability. Completed reference forms should be returned to the applicant directly. As a reference, you cannot be legally related to the applicant.

### Reference Information

Name of Applicant: \_\_\_\_\_

Name of Reference: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Position/Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

May we contact you regarding this reference?  YES  NO

How long have you known the applicant?  less than 1 yr  1-3 yrs  4+ yrs

What is the nature of your relationship?

Professional  Academic  Organizational  Coach  Other: \_\_\_\_\_

### Recommendation

Given your experience with the applicant, what strengths and/or weaknesses does he/she possess that will affect his/her success in serving the community through AmeriCorps? Please take the following characteristics into consideration: dependability, emotional maturity, interpersonal skills, communication, and teamwork.

By typing my name in the space below and submitting electronically, or by providing an original signature, I certify the contents of this reference form.

Reference Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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