

Big iDeas at SMU

<http://www.smu.edu/bigideas/>

Template for 2014 Proposals

Deadline for Submission: Friday, January 24, 2014
Method of Submission: Electronically, to bigiDeas@smu.edu
Length of Proposal: No specific word minimum or maximum, but approximately 3-5 pages is expected

Content: Please include the following in your proposal. You may use this form or a submission that includes all the following information.

1. Title of Project:

2. List of Student Participants

Student name:
Email:
Cell phone:
Major(s):
Year of Study:

Student name:
Email:
Cell phone:
Major(s):
Year of Study:

(repeat for additional participants)

3. Faculty cooperators, if any

4. Statement of the problem or issue, proposed methodology, and rationale.

In this section, you should set out the problem or issue you plan to address (statement of the problem), the methods and types of actions that your team will use in addressing the topic (proposed methodology), and what benefits and insights you think your project should yield (rationale). You can provide this information in narrative form, but be sure to address each aspect.

5. Proposed Timeline This does not need to be precise and to the day. But please set out the stages or steps that you expect to follow, how long you expect these to take, and when you will begin to reach conclusions.

6. Anticipated Budget¹ Complete in detail the following:

Supplies and equipment (e.g., pH meter, video camera)	_____
Travel	_____
Copying or printing expenses	_____
Mailing expenses	_____
Other (specify)	_____
Total anticipated budget:	_____
Person responsible for funds:	_____
Signature of person responsible for funds:	_____

¹ The budget is subject to SMU policies relating to grant expenditures—thus, for instance, purchase of computer or video equipment requires specific justification and a statement of how the items will be used, and these funds may not be used for purchase of phones.