

Young Job Description: Director of Youth/Young Adult Ministries

Purposes:

In order to fulfill our Hilldale United Methodist Church mission to “Make Disciples of Jesus Christ to Transform the World,” our Hilldale United Methodist Church Director of Youth/Young Adult Ministries will focus on the five purposes:

- Winning our youth/young adults and their families and friends to a relationship with Jesus Christ
- Developing their faith
- Equipping them for ministry
- Sending them into the world to carryout ministry
- Glorifying God in all that they do

Our Youth/Young Adult Ministries Director will develop and work directly with our pastor and our youth leadership in implementing the above purposes with our youth/young adults. This will include regularly scheduled meetings. Goals and priorities will be set and reviewed regularly to better fulfill the above purposes.

Responsibilities - Youth

Some of the ministries which may be used (but not limited to) to implement these purposes are:

- Sunday evening UMYF meetings
- Sunday morning Sunday School, including developing curriculum
- The Late Show and First Call or similar ministries
- Wonderful Wednesday classes
- Mission opportunities and trips
- Retreats and lock-ins
- Special services, such as Easter Sunrise Service
- Clarksville District and Tennessee Conference events
- Fundraising projects

As Youth/Young Adult Director, he/she will identify, enlist, equip, develop, and guide a ministry team of adults who will work along side of the Youth Director in carrying out our Hilldale youth ministry. This team approach will ensure the ministry will continue if any member of the team is unable to continue the ministry.

As Youth/Young Ault Director, he/she will visit our youth at youth events at schools and community gatherings.

Responsibilities – Young Adults

Some of the ministries which may be used (but not limited to) to implement these purposes are:

Sunday morning Sunday School Classes for college age, careers, couples, etc.
Small Groups outside Sunday morning
Fellowship ministries for these groups
Trips as appropriate
Mission ministries for these groups

As Youth/Young Adult Director, he/she will develop a leadership team to vision, plan and implement such ministries and others for our young adults.

Responsibilities – Youth/Young Adult

As Youth/Young Adult Director, he/she will ensure weekly communications with our youth/young adults through a multitude of means such as but not limited to the following:

- Youth and/or Young Adult Newsletter
- Church Newsletter
- Church Bulletin
- Email
- Web Site
- Telephone Calls
- Twitter
- Facebook
- Visits
- Youth Events at Schools and Community Activities

He/she will make follow up contacts weekly with youth/young adults and their families who visit Hilldale. She/he will provide “pastoral care” for the specific needs of youth/young adults by “being there” for them. He/she will make hospital visits when youth/young adults and/or family are hospitalized in coordination with our pastor.

Be evangelistic to non-participating youth/young adults and pastoral to participating youth and young adults before and after Sunday morning worship. Be available from time to time to take some leadership in Sunday morning worship (prayer, scripture, speaking, etc.).

Our Youth/Young Adult Director will create and publish a schedule of regular office hours.

Our Youth/Young Adult Director will work with other church staff, volunteers, boards, councils, and teams to implement the mission of Hilldale and report to the Church Council on a regular basis.

Due to our growing and dynamic environment of our church family, our Hilldale ministries continue to evolve and thus our job descriptions will continue to evolve. As

the need arises, our Pastor may assign needed short-term tasks. As the need arises, our Pastor and Staff Parish Relations Team may assign additional long-term tasks.

Our Hilldale United Methodist Church pastor will supervise the Youth/Young Adult Director.

Like all staff persons of Hilldale United Methodist Church, our Youth/Young Adult Director...

- Will follow the same spiritual and moral standards set for pastors in the United Methodist Church.
- Will abide by the personal policies of the church.
- Will receive a performance review after 6 months of employment and annually thereafter
- Will receive a background check before employment is offered.

Hilldale United Methodist Church will give preference to persons who have at least an appropriate baccalaureate degree from an accredited college or university.