

FOR OFFICE USE ONLY:

[para español vea la reversa]

POSTMARKED _____

Perkins School of Theology 2014 Course of Study School

PRE-CLASS ASSIGNMENT COVER SHEET

Each assignment should be typed, double-spaced, or legibly handwritten, with pagination numbers, and be accompanied by a completed cover sheet (Form C). One cover sheet per class is required. This cover sheet can be photocopied. **Students should keep and bring a hard copy of each assignment to class.** In addition, students should include a one-page autobiography for *each* instructor.

ONE FOR EACH CLASS

Be sure to make copies of your assignments.

Name of course _____

Course number _____

Instructor's Name _____

✓ This assignment represents my own work, except where credit is given.

✓ I have also made a copy of this assignment and I will bring a hard copy with me to class.

Student's name (printed)_____
Student's signature_____
Email contact_____
Phone contact_____
Date**Plagiarism Defined** (also see *Policies Handbook*, pages 5-7)

"You plagiarize when, intentionally or not, you use someone's words or ideas but fail to credit that person. You plagiarize even when you do credit the author but use his exact words without so indicating with quotation marks or block indentation. You also plagiarize when you use words so close to those in your source, that if your work were placed next to the source, it would be obvious that you could not have written what you did without the source at your elbow. When accused of plagiarism, some writers claim *I must have somehow memorized the passage. When I wrote it, I certainly thought it was my own.* That excuse convinces very few."

From page 167 of *The Craft of Research* by Wayne C. Booth, Gregory G. Colomb, and Joseph M. Williams, published in 1995 by The University of Chicago Press in Chicago.

"I have read the plagiarism statement (*Policies Handbook*, page 5), and I understand it and will abide by it."

Student's signature