

**FACULTY SUMMER RESEARCH FELLOWSHIPS**  
**MEADOWS SCHOOL**  
**2013**

Summer Research Fellowships are intended to enhance a faculty member's research/creative productivity by providing support during the summer months. Fellowships are available to full-time employees holding faculty rank of assistant professor or higher in one of the 10 divisions of the Meadows School. Priority will be given to faculty on the tenure-track, faculty members who have applied for outside grant support, and faculty members who have not previously received this award. A primary goal of this program is to relieve faculty members of financial pressures during the summer so that they do not have to teach for extra compensation. Thus, no other employment may be undertaken during the summer of the Fellowship without the approval of the Dean.

Fellowships will be awarded on the basis of a detailed plan that explains how the research/creative work will enhance the faculty member's long-term research agenda. A faculty member who accepts a Fellowship should recognize an ethical obligation to return to the University for at least one year of subsequent service. Fellowship amounts will vary up to a maximum of 10% of the faculty member's base salary.

To apply for a Fellowship, a faculty member must submit a written proposal, no longer than 1000 words, to his or her Division Chair/Director by **January 22, 2013**. The proposal should include a detailed description of the project and its relation to the faculty member's research/creative agenda.

The Division Chair/Director will submit approved proposals to the Associate Dean for Academic Affairs no later than **January 28, 2013** with a letter of support that explains the basis of the departmental approval.

The Dean will notify applicants of the final decision by **February 15, 2013**.

Fellows must submit to the Associate Dean for Academic Affairs a written report of what was accomplished no later than **September 1, 2013**.

The proposal should be submitted to the Chair/Director in hard copy, signed and dated. Concurrently, the faculty member should let the office of the Associate Dean for Academic Affairs know that a proposal has been submitted by sending an e-mail to Debbie Harvey (dharvey@smu.edu).