

Meadows Faculty Development Fund
Statement of Policy

The intent of this fund is to enhance and support faculty creative activity, scholarship, research and development and to raise the profile of the Meadows School nationally and internationally. At Meadows, we embrace Boyer's inclusive view of the scholarship of discovery, integration, application and teaching.

While it is understood that new opportunities will present themselves from time to time, and that an artist/scholar's research agenda must remain flexible, highest priority will be given to proposals that are consistent with a faculty member's long-term creative/research goals as expressed and revised annually in the faculty member's Faculty Activity Report.

Priority will also be given to proposals that lead to or result in the publication, exhibition or performance and dissemination of a faculty member's creative work or research in peer-reviewed venues. Faculty Development Grants may be used to support the publication and dissemination of faculty research projects. Proposals that include outside funding (from Divisions, the Dean of Research and Graduate Studies, or elsewhere) or that will lead to external grant applications are especially encouraged. Funding requests should go first to chairs, and proposals with Divisional support are eligible (and favored) for additional support.

Faculty Development Grants are designed to support research and creative productivity in diverse ways and are thus not restricted to travel, but many proposals will involve travel. In order to maximize the usefulness of the fund, travel grants will be prioritized as follows:

- **Presentation or dissemination** of invited/juried/peer-reviewed exhibitions, recitals, papers or workshops, at professional societies, significant international, national and regional venues (prioritized in that way) or universities.
- **National leadership in professional organizations.** Officers of professional societies or faculty who are invited to participate in the program by presiding at a panel session.
- **Research investigation.** The MSA assumes that many research-related expenses will be funded through external grants or other university research funding opportunities. However, research-related activities not funded by external sources that represent unique opportunities for professional development are considered vital and appropriate for reimbursement through Faculty Development Grants.
- **Attendance** at professional meetings that will promote the scholarship of discovery, integration, application, and teaching, or **participation/enrollment** in workshops or other educational opportunities that will advance the participant's artistic, research or teaching skills. Such opportunities should

demonstrate that attendance or participation presents a unique and vital opportunity for professional development or renewal. Faculty members are expected to share benefits with the larger departmental and divisional communities.

Documentation and outcomes:

The Meadows Foundation and SACS Accreditation will expect proper documentation of the expenditure and of the eventual **results** of the research. Funding is expected to lead to publications, exhibitions and performances. As with most national grants, completion of the initial project is required for funding of a second project. A full budgetary summary, with documentation according to university policy, is expected immediately upon the completion of the grant. A narrative summary of the creative work/research, its importance, and plans for further dissemination is expected within 30 days of the completion of the grant.

Because of the limited availability of funds, travel reimbursement will be limited to travel costs. Low priority will be given to local travel and other expenditures that are normally funded at the divisional level. Reimbursable costs will include air/rail travel, lodging, per diems for meals, and conference/workshop registration fees. Documentation and reimbursement limits must adhere to university guidelines, and grantees must follow all applicable university regulations. A maximum award for regional/national travel generally will be \$1500, and \$3000 for international travel.

Faculty should follow the standard Faculty Development Grant application process; forms are available online. Applications must be approved by the Division Chair before being forwarded to the Office of the Dean. There will be three application deadlines.