

SAMPLE PERMISSION LETTER TO WRITE A LETTER OF RECOMMENDATION

Student Name and SMU ID#
I, John Adams student ID# 25631589, give permission to *Faculty name*
Prof. Smith to write a letter of
recommndation on my behalf to:

Deloitte & Touche

400 W. 15th St.

Suite 1600

Austin, Texas 78701-1648

UNITED STATES

Phone Number: 512-691-2300

Fax Number: 512-708-1035

Include name and address of the specified third party requesting the recommendation letter.

List of specific student Education Record information that you want included in the letter.

Prof. Smith has my permission to include my grades, GPA and class rank in this letter.

Circle one of the two options
I waive / do not waive my right to review a copy of this letter at any time in the future.

X

Signature

Date