

Minutes of the Engaged Learning Advisory Committee

Meeting Feb 6, 2013

In attendance: Patty Alvey, Chair; Chelsea Brown; Rick Halperin; Nathan Huntoon; Kathy Hubbard; Bob Kehoe; Rita Kirk; Suzanne Massey; Monnie McGee; Barbara Mohrle; John Oakes; Mary Spector; Dara Williams-Rossi; Susan Kress, *ex officio*; Kathleen Tibbetts, *ex officio*; Anthony Tillman, *ex officio*; Michael Tumeo, *ex officio*; Meleah Chriss, scribe

Not in attendance: Barry Bryan; Jim Quick; Stephanie Dupaul, *ex officio*

This was the fourth meeting of the Engaged Learning Advisory Committee (ELAC) for the 2012-2013 academic year.

1. The meeting was called to order at 9:35 a.m.
2. The Committee was welcomed by the chair and the committee reviewed the agenda.
3. The minutes from the November 5 meeting were approved.
4. The Committee heard announcements:
 - ENGAGED LEARNING WEEK, January 23 – 24 – 25, 2013 went well. Attendance is a challenge.
 - APPLICATION DEADLINE, February 15, 2013. We are getting the message out. Currently, there are 10 applications. There is capacity for 75.
 - Next event is GRADUATION LUNCHEON, May 17, 2013, honoring 24 graduating Engaged Learners.
5. The formation of the Community Partners Council (CPC) was discussed. Everyone wrote down their interpretation of the CPC goal and submitted it. The size and constituents were also discussed. The discussion will continue at the next two ELAC meetings.
6. Each working group gave an update.
 - Assessment – Reported on program the discussion of restructuring program outcomes.
 - Communications – Reported that the Engaged Learning website has been updated, per their recommendation. The goal of how to communicate with faculty, advisors and students (where students are) was discussed. Engaged Learning should add presence to events on campus, such as Career Fair, Research Day, etc.
 - Mentoring Program – Reported that they are updating the mentoring guidelines for mentors and students, creating a rubric for the Mentoring in Excellence Award, a student selection process, developing an Ethics course, seeking faculty incentives for being a mentor.
 - Selection Panel – Reported that they reviewed two Engaged Learning project proposals in the early decision cycle. One proposal was approved.
 - Events – This semester: workshops every month. All are open to students, faculty and staff. We will start planning the Expo for the fall semester.
7. Reminder: the next meetings are March 6 and April 3 at 9:30 am in Clements G11
8. The meeting was adjourned at 10:31 a.m.

Prepared by Meleah Chriss