Minutes of the Engaged Learning Advisory Committee

Meeting August 14, 2012

In attendance: Patty Alvey, Chair; Barry Bryan; Rick Halperin; Jim Hollifield; Kathy Hubbard; Bob Kehoe; Rita Kirk; Monnie McGee; Barbara Mohrle; John Oakes; Mary Spector; Dara Williams-Rossi; Stephanie Dupaul, *ex officio*; John Kalb, *ex officio*; Susan Kress, *ex officio*; Kathleen Tibbetts, *ex officio*; Anthony Tillman, *ex officio*; Meleah Chriss, scribe

Not in attendance: Nathan Huntoon, Suzanne Massey, Jim Quick

This was the first meeting of the Engaged Learning Advisory Committee (ELAC) for the 2012-2013 academic year.

1. The meeting was called to order at 9:05 am.
2. The Committee watched the Engaged Learning video, was welcomed and given an overview of the initiative. The hiring of a director, an assistant and the Director of Undergraduate research were mentioned as well the beginning of implementation of the Engaged Learning five-year plan. The Office of Engaged Learning submitted an annual report to be included in the SMU strategic plan document and is preparing the SACS First QEP Monitoring Report, due September 8, 2012.
3. The Committee reviewed Engaged Learning annual events: Engaged Learning Expo on August 27, Get Engaged! Networking Reception on November 15, and Engaged Learning Week on January 23-25. The Office of Engaged Learning is still looking for a speaker for January. The Committee was encouraged to attend all events.
4. The Committee reviewed the Engaged Learning Workshop schedule for this academic year. A few of the workshops do not have presenters. The Committee was asked to send suggestions for presenters.
5. The Committee discussed the Engaged Learning project, funding, selection criteria, application cycle (Nov 15-Feb 15), estimate of 75 students doing projects next year, the ideal timeline and possibility of an early decision timeline. The Committee also addressed questions and concerns about the Engaged Learning project, how this fits with other programs, and its assessment.
6. The Committee discussed the increasing awareness of the Engaged Learning initiative and how it is being promoted to first year students through university acceptance letters, AARO sessions, Mustang Corral and President Turner mentioning it in in opening convocation.
7. The Committee discussed the goals for the rest of the semester: review and improve Engaged Learning assessment plan, develop mentoring program and create a regular communication tool. The Committee was asked to sign up for working groups that will help reach the goals. Groups include: Event Planning, Project Selection, Assessment, Mentoring Program and Newsletter.
8. The Committee discussed setting the next meeting times and dates. It was suggested to find a consistent time so it is easy to remember. No consensus was found, so members will be polled.
9. The meeting was adjourned at 10:20 am.

Prepared by Meleah Chriss

ADDENDUM 1

Membership: Chelsea Brown will now attend the meetings in place of Jim Hollifield, Barbara Phillips will now attend in place of Jim Quick and Michael Tumeo will now attend the meetings in place of John Kalb.

Submitted by Meleah Chriss

ADDENDUM 2

Fall Meeting Dates and Location: The remaining Fall 2012 meetings will be held on September 18 at 4pm and November 5 at 1pm in Clements G11.

ADDENDUM 3

Working group memberships: Assessment - Patty Alvey; Newsletter - Rick Halperin, Kathleen Tibbetts (or Event Panning); Project Selection - Tony Tillman

Submitted by Meleah Chriss