# KNOW WHAT TO DO

Emergency situations and actions you should take:



#### **EVACUATE**

A danger inside or near the building.

- LEAVE the building, don't use elevators
- ASSIST the disabled
- TAKE valuables and cell phone with you
- PROCEED to assembly area outside



### **LOCKDOWN**

Active shooter or other violence on campus.

- **HIDE** under furniture, turn out lights, close blinds and barricade or lock doors
- SPREAD OUT on the floor, stay away from windows
- WARN others: Call 911
- WAIT for "all clear" by police



## SHELTER IN PLACE

A danger outside or a warning siren has been sounded.

- SEEK refuge inside a building and remain there
- TURN OFF ventilation systems
- KEEP TUNED to media, if possible
- WAIT for "all clear" from campus officials

#### FOR EMERGENCIES CALL 911

Update your emergency contact information at access.smu.edu

