



**DEDMAN COLLEGE  
UNDERGRADUATE COUNCIL  
Minutes of Wednesday, October 17, 2012**

The Undergraduate Council met Wednesday, October 17, 2012, at 10:00am in 121 Dallas Hall. Present: Dean Peter Moore; Professors and Members of the Undergraduate Council Crista DeLuzio, Pamela Corley, Anne Lincoln, Rob Harrod, Monnie McGee; Director of the University Honors Program, David Doyle; Chair of Sociology, Alan Brown; and student representative Gabriella Padgett.

The meeting was brought to order by Dean Moore.

Minutes from the September 19, 2012 meeting were approved as written.

The Council elected Professor Crista DeLuzio to act as Secretary for the 2012-2013 academic year.

The agenda was approved.

New Course Proposal: **BIOL 4460: *Environmental and Human Toxicology with Lab***

Professor Robert Harrod proposed the course and answered questions.

Council voted to **APPROVE as written.**

The Undergraduate Council discussed the meetings and findings of the *ad hoc* committee on teaching evaluations and evaluating teaching, consisting of Peter Moore, Alan Brown, Crista DeLuzio and Monnie McGee.

The Council discussed the questions included on the current student evaluation form, and two additional questions were proposed. Dean Moore discussed the methods utilized to generally evaluate teaching (i.e., collection of teaching materials, class visitations, and solicitation of student letters), and asked the Council to think about other possibilities.

Topics covered include (1) having an outside administrator visit the classroom to elicit evaluations from students; (2) determining which items should be included in a teaching portfolio; (3) asking Ph.D. students to provide evaluations of their advisors after the dissertation has been completed; (4) determining which questions can be removed from the student evaluation form; (5) coming up with new questions for the student evaluation form; (6) determining where graduate work should be included (i.e., teaching, research and/or service); and (7) researching what other benchmark institutions are currently doing to improve their evaluating of teaching.

Meeting dismissed.

**ANNOUNCEMENTS:** The following Course Catalog Update Form(s) were approved by the Senior Associate Dean for Academic Affairs:

New Course Proposals approved administratively for inclusion in the **Human Rights** major and minor:

ARHS 3334

MNO/CFB 3375

New Course Proposals approved via *electronic vote* for Religious Studies:

RELI 3341

RELI 3343

RELI 3381

**NEW COURSES (Approved September/October 2012):**

BIOL 4319

PLSC 3324

**MODIFIED COURSES:**

ECO 5362

SOCI 4377

**INACTIVATED COURSES:**

None.

**REACTIVATED COURSES:**

None.

Respectfully submitted,



Crista DeLuzio

Undergraduate Council Secretary