



**DEDMAN COLLEGE
UNDERGRADUATE COUNCIL
Minutes of Wednesday, April 18, 2012**

The Undergraduate Council met Wednesday, April 18, 2012, at 10:00am in 121 Dallas Hall. Present: Deans Peter Moore; Professors and Members of the Undergraduate Council Crista DeLuzio, Serge Frolov, Van Kemper, Anne Lincoln, Monnie McGee; Professors Alan Brown, Beth Newman; Associate Dean for Administration Randy Phillips; Assistant Director of Student Records Pamela Chiu; and student representative, Brad Krocheski.

The meeting was brought to order by Dean Peter Moore.

The agenda was approved.

Minutes from the March 21, 2012 meeting were approved as written.

Group discussion: “Methods used to evaluate teaching of faculty”.

Randy Phillips distributed current set of questions.

Basic six questions are consistent across all departments with questions #5&6 being strongly considered during the promotion and tenure process.

Most departments include additional questions to address specific concerns

Spring 2009 implemented online process – response rate increased to 80-85%.

Professor McGee added the following:

Professors always receive average of all scores. One or two *very* low scores can significantly pull the overall score considerably lower.

Suggested considering presenting the data as a bar chart...reflecting the number of 1's received, 2's received, 3's, etc.

Include analysis of general teaching evaluation data (i.e. gender, majors vs. non-majors, etc.).

She feels that the major problem with student evaluations is with the questions asked.

Questions should be concrete and not subject to interpretation.

Professor Newman added the following pertaining to the Dedman College student evaluation:

The questions should focus on the task not the person performing the task.

The questions should not ask students to evaluate two things simultaneously (i.e. assignments and tests).

Terms such as “presentation”, “relevance”, “challenge”, “performance”, “evaluation”, “overall”, should be better defined or reconsider the use of in the future.

The student representation, Brad Krocheski, made the comment that he believes it is not as much the questions as it is the “Comments” section that the students make use of if they are unhappy. He said most students “rate quickly in order to see their grade on ACCESS”.

In closing, the group discussed the need for faculty to be more involved in the evaluation process. There is a need for the evaluation process to request more feedback pertaining to course content and not just overall performance level of the faculty.

In moving forward, Dean Moore will create a Task Force fall 2012 to address the teaching evaluation process. He asked those present to email him if interested in serving on this Task Force.

Meeting was dismissed.

ANNOUNCEMENTS: The following Course Catalog Update Form(s) were approved by the Associate Dean for Academic Affairs:

New Course Proposals approved administratively for Internships, SMU Abroad, & Cross-Listings:

ARBC 1310, 1320, 2310, 2320
GERM 3321, 3322, 4321, 4322

NEW COURSES (Approved March 2012):

SPAN 5343
STAT 5373
STAT 5374

MODIFIED COURSES:

FREN 1502	SOCI 4335
SOCI 2300	SOCI 4364
SOCI 2310	SOCI 4366
SOCI 2377	SOCI 4377
SOCI 3311	SOCI 4398
SOCI 3312	SOCI 4399
SOCI 3377	WL 3355
SOCI 4314	

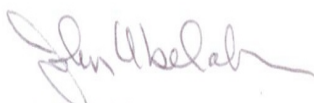
REACTIVATED COURSES:

None

This is the final meeting of the Undergraduate Council for AY 2011-12. The Undergraduate Council will reconvene for the fall semester in September 2012.

Once Advisory Committee elections are completed for 2012-13, committee members will receive the Meeting Schedule Form requesting your availability for the coming semester.

Respectfully submitted,



John Ubelaker