SMU Summer Youth Program
REGISTRATION FORM

PLEASE COMPLETE ALL REQUIRED INFORMATION BELOW, AS WELL AS THE AUTHORIZATION/LIABILITY RELEASE FORM, THEN PRINT OR SAVE THE FORMS AND SUBMIT VIA:

FAX
972-473-3449

EMAIL
smu.summer@smu.edu

MAIL
Summer Youth Program
SMU-in-Plano
5236 Tennyson Parkway
Plano, TX 75024

IN PERSON
Summer Youth Office
SMU-in-Plano | Building 4 | Suite 220
5236 Tennyson Parkway
Plano, TX 75024
(corner of Tennyson Pkwy & Democracy Dr.)

REGISTRANT INFORMATION

IS THIS YOUR FIRST YEAR AT SMU'S SUMMER YOUTH PROGRAM? ☐ **YES** ☐ **NO**

Child's Name First _____ Last _____

Child's Birthdate _____ / _____ / _____ T-shirt size _____

Entering Grade (Fall 2014) _____ ***NOTE:*** *One t-shirt per child, per summer.*

Parent/Guardian Name First _____ Last _____

Mailing Address Street _____

_____

City _____ State _____ Zip _____

Home Phone _____ Work Phone _____

Other Phone _____ Fax _____

Primary Email _____

NOTE: *This address will be used to communicate important registration and workshop information.*

COURSE SELECTION

COURSE CODE	COURSE TITLE	START DATE	COST
		TOTAL COST	$

EXTENDED DAY OPTIONS

OPTION	TIME	# OF WEEKS	COST PER WK
BEFORE AM SESSION ONLY	8 – 9 AM		$ 25
BETWEEN SESSIONS (SUPERVISED LUNCH)	NOON – 1 PM		$ 25
AFTER AFTERNOON SESSION ONLY	4 – 5 PM		$ 25
ALL DAY (AM/PM + LUNCH)	7:30 AM – 5:30 PM		$ 60 (SAVE $ 15!)
		TOTAL COST	$

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PAYMENT INFORMATION

COUPON CODE:

TOTAL PAYMENT:

PAYMENT METHOD:

☐ Check (payable to SMU) Check Number: _____

☐ MasterCard Cardholder Name: _____

☐ VISA Billing Address: ☐ *Same as Mailing Address*

☐ Discover

_____

_____

_____

CREDIT CARD #: _____

EXPIRATION DATE: _____ / _____ **CSV:** _____

COMMENTS: _____

_____

_____

CANCELLATION, REFUND AND TRANSFER POLICIES

Should SMU cancel a workshop, you will be notified in advance and full fees will be refunded. If you have a situation that prevents your child(ren) from participating in the course for which they are registered, we will gladly assist you. Partial refund, transfer and escrow options are available to students before the first day of the course.

- No refunds are permitted after a workshop begins.
- No refunds are permitted due to absences from part or all of a workshop.
- No refunds are permitted in the event that SMU must cancel individual sessions of a workshop due to inclement weather or other extenuating circumstances beyond our control.

WE HAPPILY PROVIDE THE FOLLOWING OPTIONS:

Before class begins

- You may request a refund. Refund requests must be made no later than 12 noon on the Monday prior to the start of a workshop (one week in advance) after which time no refunds will be issued. If you choose to cancel your registration, a $25 processing fee per workshop will be withheld from your refund.
- Students may transfer to another summer youth course free of charge.
- Student may elect to have tuition placed in escrow for themselves or another student free of charge. (*Credit must be used by May 31, 2015.*)
- Students may substitute another individual in their place free of charge.

After class begins

- Students may transfer to another summer youth course free of charge.
- Student may elect to have tuition placed in escrow for themselves or another student free of charge. (*Credit must be used by May 31, 2015.)*
- Students may substitute another individual in their place free of charge.