# Drop a Class from your Schedule

1. Click the **Student Center** link.

2. Click the **Drop a Class** link.

3. Select the required **term** button.

4. Click the **Continue** button.

5. If the incorrect term was previously selected, a **Change Term** button is available. (This will take you back to the select term page.)

6. **Select** the box of the class you want to drop.

7. Click the **Drop Selected Classes** button.

8. The details of the selected class will display. Verify you have selected the correct class. Click the **Finish Dropping** button.

9. **Note:** The **Status** will indicate whether the class was successfully dropped.

   Errors are indicated by an **X**. An error message will explain what caused the error and a **Fix Error** button will be displayed. Click the **Fix Error** button to make changes. If the error for the indicated class is not corrected, you will **NOT** be dropped from that class.

10. Click the **My Class Schedule** button to view classes.

11. To return to the home page click **Home** or the **Sign Out** link to exit.

12. **End of Procedure.**