

SOUTHERN METHODIST UNIVERSITY TRANSFER ADMISSION  
STATEMENT OF GOOD DISCIPLINARY STANDING  
For Spring 2012 and Fall 2012 Enrollment

TO THE SMU APPLICANT

After completing the questions below, give this form to **the Dean of Student Life or other college official who has access to your disciplinary record** at your institution.

Legal name \_\_\_\_\_  Female  
Last/Family/Sur (Enter name as it appears on official documents.) First/Given Middle (complete) Jr., etc.  Male

Birth date \_\_\_\_\_ Student ID # at this school \_\_\_\_\_  
(mm/dd/yyyy)

Phone number: \_\_\_\_\_ E-mail address \_\_\_\_\_

**RELEASE OF RECORDS:** I authorize (school name) \_\_\_\_\_ to release my disciplinary information from my educational records to Southern Methodist University.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

TO THE SCHOOL OFFICIAL

This form is to be completed by the Dean of Students or other school official with access to the applicant's disciplinary records.

*Please print or type*

School official's name \_\_\_\_\_ Title \_\_\_\_\_

School name \_\_\_\_\_ CEEB/ACT code \_\_\_\_\_

School address \_\_\_\_\_  
City/Town State/Province Country Zip/Postal Code

School official's phone (\_\_\_\_\_) \_\_\_\_\_ School official's e-mail \_\_\_\_\_  
Area Code Number Ext.

Based on your academic, behavioral, and disciplinary codes of conduct at your school:

a. Is this applicant eligible to return to your school?  Yes  No

If no, please provide below or on a separate page details regarding the incident, the date, and the circumstances.

b. Is the applicant currently on suspension, removal, dismissal, or expulsion from your school?  Yes  No

If yes, please provide below or on a separate page details regarding the incident, the date, and the circumstances.

c. To your knowledge, has the applicant ever been convicted of a misdemeanor, felony, or other crime?  Yes  No

If yes, please provide below or on a separate page details regarding the incident, the date, and the circumstances.

**Check here if you would prefer to discuss this applicant's disciplinary record over the phone with SMU's Office of Admission.**

School Official's Signature \_\_\_\_\_ Date \_\_\_\_\_  
mm/dd/yyyy

Please complete this form, sign and mail or fax to: SMU Admission Office  
P.O. Box 750181  
Dallas TX, 75275

Fax: SMU Admission Office  
214-768-0103