To comply with the following Board resolution, the above must be completed and approved prior to processing requests for donations from University funds.

Resolved that University funds, regardless of their source, shall not be utilized for donations of any kind, including to non-profit or charitable organizations or to other causes. However, on those occasions when, in the opinion of the President, participation by the University in an event will promote the relationship between The University and the community, the President may permit exceptions to this policy. Any exception permitted hereunder by the President shall be in writing and the President shall report annually to the Board the expense associated with permitted exceptions for the preceding year.

Attach appropriate documentation to this approval form and forward to the President’s Office for consideration.