

**SMU****ANNETTE CALDWELL SIMMONS
SCHOOL OF EDUCATION
& HUMAN DEVELOPMENT**

Southern Methodist University
Department of Teaching & Learning
P.O. Box 750455
Dallas, Texas 75275-0455
(214) 768-2346 / (214) 768-8700 Fax

PERSONAL CHARACTER AND PROFESSIONAL FITNESS STATEMENT

(Including Affidavit)

Teacher Education Candidates

Please complete the following questions carefully and completely before providing information and signing the affidavit. **Any falsification or deliberate misrepresentation, including omission of a material fact, in completion of this application may be grounds for non-acceptance into the program or dismissal from the program.**

All required documentation requested must accompany this form. All questions must be answered. If additional space is needed, attach the answer on a separate sheet of paper. If a question does not apply, answer "n/a".

SECTION I – PERSONAL INFORMATION (please print)

Name - Last

First

Middle

Address

City, State, Zip

Phone (Cell)

Phone (Home)

Email

Please list any other names you have used.

Name

Date

Name

Date

SECTION II – PROFESSIONAL FITNESS

Yes No

☐☐

1. Have you ever held or do you currently hold a teaching certificate in Texas?

☐☐

2. Have you ever held or do you currently hold any education certificate, credential or license authorizing service in the public/private schools in another state, province, territory, or country? If "yes", list the states, provinces, territories, and/or countries:

☐☐

3. Are you currently or have you ever been the subject of any certificate or licensing investigation or inquiry by any certification or licensing agency for allegations of misconduct? If "yes," on a separate sheet of paper, list the agency, including complete address and telephone number as well as the purpose of the investigation or inquiry.

If you answer “yes” to questions 4 through 11 (Section II), on a separate sheet of paper, give a complete explanation, including duties, circumstances, and supporting documentation.

- | Yes | No | |
|--------------------------|--------------------------|---|
| ☐ | ☐ | 4. Have you ever had an adverse action taken on any certificate or license? (Adverse action includes letter of warning, reprimands, suspensions (including stays), revocations, voluntary surrenders, or voidance.) |
| ☐ | ☐ | 5. Have you ever been denied, or otherwise rejected for cause, an education certificate, credential, or license? |
| ☐ | ☐ | 6. Have you ever withdrawn an application for any education certificate, credential, or license? |
| ☐ | ☐ | 7. Have you every practiced in any educational position in a public school for which you did not hold the appropriate valid educational certificate, credential, or license for that position? |
| ☐ | ☐ | 8. Have you ever been dismissed, discharged, or fired from any employment position involving children or dependent adults? (Do not include reductions in force.) |
| ☐ | ☐ | 9. Have you ever resigned from or otherwise left any employment (e.g., settlement agreement) while allegations of misconduct were pending? |
| ☐ | ☐ | 10. Have you ever been disciplined by a past or present employer because of allegations of misconduct? |
| ☐ | ☐ | 11. Are you currently or have you ever been the subject of any investigation or inquiry by an employer because of allegations of misconduct? |

SECTION III – CRIMINAL HISTORY

- | Yes | No | |
|--------------------------|--------------------------|---|
| ☐ | ☐ | 1. Have you ever been the subject of an arrest that has resulted in deferred adjudication, probation, or a conviction? If yes, attach a statement with the date and place of arrest, nature of charge, date and adjudication court, and subsequent disposition. |

SECTION IV – FITNESS

If you answer “yes” to any question (Section Iv), provide written explanation on a separate sheet of paper.

- | Yes | No | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | 1. Have you ever exhibited any behavior or conduct which might negatively impact your ability to serve in a role which requires a certificate, credential, or license? |
| ☐ | ☐ | 2. Have you ever engaged in any conduct which resulted in the physical injury or harm of any person(s)? |
| ☐ | ☐ | 3. Have you ever threatened to do physical injury or harm to any person(s)? |
| ☐ | ☐ | 4. Do you have a medical condition which in any way impairs or limits your ability to serve in a certificated role with reasonable skill and safety? |
| ☐ | ☐ | 5. Do you currently us chemical substances that impair or limit your ability to serve in a certificated role with reasonable skill ans safety? |
| ☐ | ☐ | 6. Have you ever used illegal drugs? |
| ☐ | ☐ | 7. Are you currently using illegal drugs? |

If you answer “yes” to question 9, attach copies of any court orders entered in the proceeding.

Yes No

- ☐ ☐ 9. Have you ever been found in any dependency or domestic relation matter to have sexually assaulted or exploited any minor?

If you answer “yes to questions 10 or 11, and a repayment agreement has been established, attach copies of the repayment agreement form the appropriate agency.

- ☐ ☐ 10. Are you currently in non-payment or default status on any educational loan or scholarship?
- ☐ ☐ 11. Are you currently in no-compliance with a support order?

ALL APPLICANTS MUST COMPLETE THE AFFIDAVIT

AFFIDAVIT

I, _____, do solemnly affirm, under penalty of perjury under the laws of the State of Texas, that the foregoing statements and all information included in the application for admission to the Department of Teaching and Learning are true and correct.

I understand that if the information provided or answer(s) to any question on the application or character and fitness supplement changes prior to my being granted certification, I must immediately notify the Department of Teaching and Learning.

Further I understand that any falsification or deliberate misrepresentation, including omission of a material fact, in completion of this application and character and fitness supplement may be grounds for my dismissal from the Department of Teaching and Learning and denial of certification, or in the case of my becoming a certificate holder, reprimand, suspension, or revocation of the educational certificate.

Signature of Affiant: _____

Notarization: Sworn to and subscribed before me by _____, on this _____ day of _____, 20____.

Notary Public's Signature

State of: Texas