Peer Academic Leader (PAL)

Position Description

Peer Academic Leaders (PALs) are a diverse group of undergraduate students who share a common desire to help other students navigate academic challenges. Under the direction of the University Advising Center, PALs work directly with first and second year residents, empowering them to take ownership of their collegiate careers through mentorship and educational programming.

Qualifications:
- 3.0 Cumulative GPA (on a 4.0 scale)
- Current first or second year student with the intent to live on campus for the 2016-17 academic year
- Good academic and disciplinary standing with the University
- Responsible, reliable, flexible, with the ability to work independently
- Tech savvy with social media knowledge(e.g. Access.smu.edu, Blackboard, Facebook, Twitter)
- Excellent planning, communication and organizational skills

General Responsibilities:
- Serve as initial contact for students with general advising questions
- Coordinate regular programming to offer:
    - navigation of MY.SMU.EDU
    - basic understanding of the University Curriculum
- Remind students of important dates and deadlines
- Attend monthly meeting with PAL supervisor(s)
- Help RC by serving on the opening Welcome Crew
- Serve as assistants during Summer A.A.R.O sessions*
  *Not a requirement but encouraged if PAL is available

Training Requirements:
- Attend PAL training beginning Friday**, August 12th, 2016** and select days during RA Training
- Participate in other trainings as necessary**

  **There may be a need for additional trainings throughout the term

Note: PALs are expected to participate fully in training sessions. Special arrangements can be made for academic obligations. Arrangements must be made prior to the absence.

PAL Selection (selection will include):
- Formal Application
- Group interviews
- Final review of candidates by UAC, RLSH, and RCDs

Benefits:
- Develop leadership skills by guiding peers through experiential education program
- Gain event planning experience through coordination and execution of programming
- Serve as student liaison for the University Advising Center in your RC
- Earn proficiency and experience credits for the University Curriculum

Contact: Sheumona Miller (swmiller@smu.edu), Josh Beaty (jbeaty@smu.edu), or DeMarias O'Banner (obanner@smu.edu) with questions or for additional information.

Applications due **Friday**, **March 4th, 2016 at 11:59PM.**