# View My Schedule

1. **Click the My Schedule link.**
   
2. **Click the View Weekly Teaching Schedule link.**
   
3. You can toggle back and forth between weeks. For example, click the **Next Week >>** button.
4. The desired view displays.
5. Select **Display Options** as desired then click **Refresh Calendar**.
6. To exit, click the **Return to Faculty Center** link.
7. **End of Procedure.**