

View Courses in the Course Catalog

1. View courses in the course catalog to see how a course is currently set up in my.SMU. This search is helpful to review any changes that may be needed.

Note: A course may not yet be set up in the system.

2. Click the **Curriculum Management** link.

3. Click the **Course Catalog** link.

[Course Catalog](#)

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[Course Catalog](#)

5. Enter the desired information into the **Subject Area** field.

6. Enter the desired information into the **Catalog Nbr** field.

7. Click the **Include History** option.

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8. Click the **Search** button.

[Search](#)

9. Click an entry in the **Description** column.

10. **Note:** The Catalog Data displays the **Effective Date**, **Status**, **Description** and **Long Description**.

In addition, you can view the **Grading Basis**, **Total Units Allowed** and **Equivalent Course Groups**.

11. Click the **Offerings** tab.

[Offerings](#)

12. The **Enrollment Requirement Group** displays "system enforced" requirements for a given course. These requirements will be displayed for all class sections. If there are no requirements, this section will be blank.

13. Click the **Components** tab.

[Components](#)

14. **Note:** Two course components would display if the course being viewed contained a lab/discussion and lecture.

Use the arrow keys to scroll to the next component if applicable.

15. **Note:** The GL Interface tab is not used.

16. **End of Procedure**

