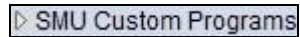


# Career Search Tab

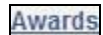
1. Click the **SMU Custom Programs** link.



2. Click the **SMU Administer Financial Aid** link.



3. Click the **Awards** link.



4. Click the **Scholarship Award Entry** link.



5. Enter the aid year into the **Aid Year** field.

**Note:** The **Aid Year** is the year the **Academic Year** ends.

6. Click the **Career Search** tab.



7. Enter the **Student ID** into the **Emplid** field.

8. Click the **Search** button.



9. The **Search Results** display **Term** and **Career**.

Check the desired term.



10. **Note:** When the **Select** box is checked, the page returns to the **Scholarship Award Entry** tab. Data entry can be continued without navigation or search.
11. **End of Procedure.**



