

# Using the Equipment in Your Classroom

## Walsh Room

1. Visit the Underwood Circulation Desk to get a key to the credenza
2. Connect the cable located in the credenza to your laptop and to the podium.



3. Press the **system on** button on the display panel on the podium.
4. Select source (**Laptop/PC/DVD**).
5. For Laptops, duplicate your display

**Windows** computer:

- Press the **Windows** key and the **P** key simultaneously.
- Using your arrow keys, highlight **duplicate** and press enter.

**Apple** computer:

- Click the **Apple** icon and select **System Preferences**
- Select **Displays**
- Select **Mirror** from the Arrangement menu.

6. To raise the screen and turn off the projector press **system off** button on the display panel
7. Press **power down** on the touch screen



For emergency support:  
call 214-768-8888