# Using the Equipment in Your Classroom

# FOSC 123, 133, & DLS 127

### Starting the Equipment

- 1. Tap Press here to start
- 2. Press the **System Power** button on the top-right hand corner of the panel.
- 3. Tap Power Up.
- 4. Choose which projector you need. Press any button for the screen to descend. The projector will take a few minutes to warm up.
- 5. Tap Source on the left side of the screen
- 6. Select the desired source
  - a. Installed PC- Podium PC
  - b. **Laptop: HDMI** (depending on your laptop cable)
  - c. Laptop: VGA (depending on your connection cable)
- 7. If using a laptop, duplicate your display as follows
  - a. Windows computer:
    - i. Press the **Windows key** and **the P** key simultaneously.
    - ii. Using your arrow keys, highlight **duplicate** and press enter.
  - b. **Apple** computer:
    - i. Click the Apple icon and select System Preferences
    - ii. Select Displays
    - iii. Select Mirror from the Arrangement menu.

## **VHS**

- Insert your VHS tape
- 2. Tap the **Source** button
- 3. Select VCR
- 4. Tap Finished
- 5. Use the controls on the touchpad screen

#### DVD

- 1. Insert the DVD into the podium PC
- On the computer screen, select Play DVD using InterVideo WinDVD or click the DVD player icon on the desktop

#### **Document Camera**

- 1. Tap the Source button
- 2. Tap the Document Camera button
- 3. Verify that the Document camera is turned on

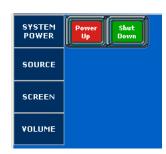
## **Volume Controls**

- 1. Tap the volume button on the left side of the screen
- 2. Adjust the volume on the touchscreen
- 3. Adjust the volume on the podium PC or your computer

# **Power Off the Projector**

1. Tap Exit







For emergency support: call 214-768-8888

