

Using the Equipment in Your Classroom

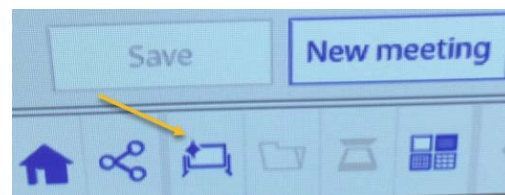
Dallas Hall 138

Starting the Equipment

1. Touch the **control pad** located on the lectern
2. Select the **source** you wish to use then click **Next**

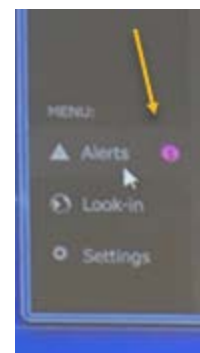
Switching to Whiteboard Mode (Side Projectors)

1. Touch the Whiteboard screen
2. Click the **Home** button on the bottom toolbar.
3. Select **Whiteboard**
4. Click the **arrow** on either side of the screen (either using the digital pen or your finger)
5. Select your **pen type and color** and begin writing
6. To return to the PC Display, click Home and select PC
7. Content can be saved to the Crow280Whiteboard folder on the Classroom network drive or emailed to the recipient of your choice
8. To erase all content on the Whiteboard, click the **New Meeting** icon and select **New Meeting**



Using the Solstice Device

1. On the **control pad**, tap **Solstice Collaboration** as the source and select the **display** on which to show the startup screen.
2. Launch the **Solstice Client** from the podium machine or personal device
3. Join as a **Host**
4. Select **Meeting** and turn on **Moderate this meeting**
5. Students should connect to the device via the Solstice App.
6. As students connect to the device, an alert menu will appear on the desktop computer client. Click **Alert** and approve or deny the connections.
7. As students attempt to share content, an alert menu will appear. Click **Alert** and **Approve** the desired content to be displayed
8. Click the content menu on the Solstice App to toggle between content or disconnect content from the screen.



For emergency support:
call 214-768-8888