

Logging In and Out of SMU Financials

Step	Action
1.	Open a web browser session. Enter a valid value e.g. " financials.smu.edu " in the web address bar and press the Enter key.
2.	Enter your SMU ID into the Login ID field.
3.	Enter your password in the Password field.
4.	Click the Sign In button. 
5.	When you are ready to exit SMU Financials, click the Sign out link. 
6.	End of Procedure.