

***Meadows Faculty Summer Research Fellowships***  
**September 9, 2016**

Summer Research Fellowships are intended to enhance a faculty member's research/creative productivity by providing financial support during the summer months. Fellowships are available to full-time employees holding faculty rank of assistant professor or higher in one of the 11 academic units of the Meadows School. Priority is given to faculty on the tenure-track, faculty members who have applied for outside grant support, and faculty members who have not previously received this award. A primary goal of this program is to relieve faculty members of financial pressures during the summer so that they do not have to teach for extra compensation. Therefore, no other employment may be undertaken during the summer of the Fellowship without the approval of the Dean.

Fellowships are awarded on the basis of a detailed plan that explains how the research/creative work will enhance the faculty member's long-term research agenda. A faculty member who accepts a Fellowship should recognize an ethical obligation to return to the University for at least one year of subsequent service. Fellowship amounts vary up to a maximum of 10% of the faculty member's base salary.

To apply for a Fellowship, a faculty member must submit a written proposal, no longer than 1000 words, to his or her Academic Chair/Director by **January 20**. The proposal should include a detailed description of the project and its relation to the faculty member's research/creative agenda.

The proposal should be submitted to the Chair/Director in hard copy, signed, and dated. Concurrently, the faculty member should notify the Senior Associate Dean that a proposal has been submitted to the Chair/Director.

The Academic Chair/Director submits approved proposals to the Senior Associate Dean by no later than **January 28** with a letter of support that explains the basis for the academic unit approval.

The Dean notifies applicants of the final decision by **February 15**.

Fellows must submit a written report of what was accomplished to the Senior Associate Dean by no later than **September 1**.