

Meadows Faculty Development Grants
Statement of Policy
August 28, 2015

The intent of this fund is to enhance and support faculty creative activity, scholarship, research, and development and to raise the profile of the Meadows School nationally and internationally. At Meadows, we embrace Boyer's inclusive view of the scholarship of discovery, the scholarship of integration, the scholarship of application, and the scholarship of teaching and learning.

While it is understood that new opportunities present themselves from time to time and that an artist/scholar's research agenda must remain flexible, highest priority is given to proposals that are consistent with the faculty member's long-term creative/research goals as expressed and updated annually in the faculty member's Faculty Activity Report.

Priority is also given to proposals that lead to or result in publication, exhibition, or performance and dissemination of a faculty member's creative work or research in peer-reviewed venues. Faculty Development Grants may be used to support the publication and dissemination of faculty research projects. Proposals that include outside funding (from the Department/Division/Institute, the Office of Research and Graduate Studies, or elsewhere) or that will lead to external grant applications are especially encouraged.

Funding requests must be made first to department/division/institute chairs/directors. Proposals receiving financial support from department/division/institute sources are eligible--and favored--for Faculty Development Grant support.

Faculty Development Grants are designed to support research and creative productivity in diverse ways and are thus not restricted to travel, but many will involve travel. In order to maximize the usefulness of the fund, travel grants are prioritized as follows:

- **Presentation or dissemination** of invited/juried/peer-reviewed exhibitions, recitals, papers, or workshops at professional societies; significant international, national, and regional venues (prioritized in that way); or universities.

- **National leadership in professional organizations.** Officers of professional societies or faculty who are invited to participate in the program by presiding at a panel session.
- **Research investigation.** The MSA assumes that many research-related expenses will be funded through external grants or other university research funding opportunities. However, research-related activities not funded by external sources that represent unique opportunities for professional development are considered vital and are appropriate for reimbursement through Faculty Development Grants.
- **Attendance** at professional meetings that will promote the scholarship of discovery, integration, application, and/or teaching and learning, or **participation/enrollment** in workshops or other educational opportunities that will advance the participant's artistic, research, or teaching skills. Such opportunities must demonstrate that attendance or participation presents a unique and vital opportunity for professional development or renewal. Faculty members are expected to share benefits with the larger departmental and divisional communities.

Documentation and Outcomes

The Meadows Foundation and the Southern Association of Colleges and Schools (SACS) expect proper documentation of the expenditure and of the eventual **results** of the research. Funding is expected to lead to publications, exhibitions, and performances. As with most national grants, completion of the initial project is required for funding for subsequent projects to be considered. A full budgetary summary, with documentation according to university policy, is required immediately upon completion of the grant. A narrative summary of the creative work/research, its importance, and plans for further dissemination is required within 30 day of the completion of the grant.

Because of the limited availability of funds, travel reimbursement is limited to travel costs. Low priority is given to local travel and other expenditures that are normally funded at the departmental/divisional/institute level. Reimbursable costs include air/rail travel, lodging, per diems for meals, and conference/workshop registration fees. Documentation and reimbursement limits must adhere to university guidelines, and grantees must follow all applicable university regulations. A maximum award for regional/national travel generally will be \$1,500, and \$3,000 for international travel.

Faculty must follow the standard Faculty Development Grant application process; the application form is available online. Applications must be submitted to and approved by the Department/Division/Institute Chair/Director before the complete application, including the letter of support from the Chair/Director, is forwarded by the Chair/Director to the Office of the Dean.

There are three application deadlines during the academic year. These due dates are listed in the Meadows School Calendar of Important Events and Deadlines for Faculty and Staff that is provided annually by the Office of the Dean.