IMPORTANT DATES
January 16 - Martin Luther King Holiday
January 18 - January Rotunda Passage for
NEW spring First-Year and Transfer students
(4:45 p.m., at flagpole)
January 23 - First day of classes
January 27 - Last day to enroll/add/drop
without grade record
February 7 - Last day to declare pass/fail/no
credit
February 16 & 17 - May Grad Fair (Blanton
Building)
February 28 - Early Intervention Deficiency
Reports available to undergraduate students
March 13-19 - Spring Break
March 28 - Mid-Term Deficiency Reports
available to undergraduate students
April 11 - Last day to drop course with a W
April 17 - Honors Convocation - 5:30 pm
April 28 - Last day to withdraw from the Univer-
sity
May 8 - Last day of instruction (follows a Fri-
day schedule)
May 9 – Reading Day
May 10-16 - Final Examinations (Grades due
72 hours after final exam)

EARLY INTERVENTION AND
MID-TERM GRADING
Select undergraduate students may
receive early and/or mid-term
grades. Click here and then click on
“Early Intervention and Mid-Term
Grading” for specific information.

OFFICIAL UNIVERSITY
CALENDAR
Please see the Official University
Calendar for 2016 - 2017 on the
University Registrar Home Page for
important dates and deadlines.

ENROLLMENT & STUDENT FINANCIAL INFORMATION
Classes begin on Monday, January 23. If you have not enrolled, you have through
Friday, January 27. Payment due date is upon enrollment. Select link for
information on how to pay. smu.edu/bursar/webpay.asp

The last day to make changes to your schedule without grade record is Friday,
January 27 until 11:59 p.m. Last day to declare pass/fail is Tuesday, February
7. For further information concerning spring 2017 and other important deadlines,
please go to the University Registrar Home Page smu.edu/registrar and click “Class
Schedule & Enrollment Information.”

Remember that it is YOUR RESPONSIBILITY to ensure that your
enrollment is accurate and all University deadlines are met.

“NO CREDIT” OR “PASS/FAIL” OPTION
Students may take some undergraduate courses for “No Credit” or “Pass/Fail.” “No Credit”
Option - Students should indicate in writing no later than the 12th class day that they wish to
do so. Permission of the instructor or department is required. “Pass/Fail” Option – 12 hours
of pass/fail hours are the maximum total credits that a student can use towards a degree assum-
ing a passing grade in the class. Grades of C- or higher are considered passing. Deadline
to complete the Pass/Fail Option Declaration form is the 12th class day. Forms are available
in the Office of the Academic Dean. More information can be found in the online Under-
graduate Catalog at smu.edu/catalogs.

PERSONAL INFORMATION VERIFICATION
If you have not completed this process recently, it is important that you immediately log into
my.SMU.edu to check the accuracy of your information. Under Personal Information you
must verify and update your address, phone number (including cell number if available),
emergency contact, and demographic data. Check the box and click “save” after you
complete each section. If this information is not verified in a timely manner, a HOLD may be
placed on your account for any future enrollment terms at SMU.

EXCUSED ABSENCES
Students who participate in officially sanctioned scheduled extracurricular activities should be
given an opportunity to make up class examinations or other graded assignments missed as a
result of this activity. Students should be informed by the instructor at the beginning of the
term, preferably in writing, of the instructor’s makeup policy. A list of religious holidays for use
in requesting excused absences is available on the University Calendar. For the policy regarding
religious holidays, click here. For medical absence information, click here.

RELEASE OF EDUCATION RECORDS
FERPA — The Family Educational Rights and Privacy Act of 1974
The process of authorizing your parents and others access to your education records,
such as Financial Aid, Student Financials, Holds, and Academic Records is easy! Go to
smu.edu/LegalDisclosures/FERPA for more information regarding FERPA. Step-
by-step instructions to authorize access are located at smu.edu/LegalDisclosures/
FERPA/Releases/Student-Records-Release. Feel free to contact Enrollment Services at
enrol_serv@smu.edu or 214.768.3417 if you have any questions. Find out more
about directory information at smu.edu/registrar/ferpa/dir_info.asp

www.smu.edu/registrar
Spring 2017

SPRING 2017 SYLLABI MAY BE FOUND AT – HTTPS://SMU.EDU/SYLLABUS