

DES NEWSLETTER

The Division of Enrollment Services Newsletter
Southern Methodist University
An Electronic Newsletter of
Undergraduate Admission, Financial Aid, Student Financial Services, and the University Registrar

Volume VI, Issue I January 2007



Staff News from DES

NEW STAFF

STAFF LEAVING

Melissa Garcia - Admission

Birthdays

Mary Beard - Feb 1

Damon Wilkins - Feb 1

Eartha Walls - Feb 16

David Bell - Feb 17

Charles Harper - Feb 18

Joe Papari - Feb 19

Paola Sotomayer - Feb 20

Gretchen Voight - Feb 25

Cara Hendricks - Feb 26

Felicia Davis - Feb 27

Anniversaries

Irma Herrera - 33 years!

Pat Woods - 29 years!

Faye Gough - 24 years!

Peggy Park - 16 years

Patricia May - 13 years

Adriene Hawa - 9 years

Angela Mejia - 2 years

VIPs - Very Important Ponies



Some of our **VIPs** this month are:

Cristina Coronado - I was just looking through old emails and came across one I sent to you last summer. I realized that I had never sent you an official Thank You for all you did for my daughter and our family. Becky graduated on December 9th, Summa Cum Laude, with a cumulative GPA 3.898. That would not have been possible with your help. Thank you for everything.

Enrollment Resources Team - Please express our appreciation to the ER team for a job well done in fielding and distributing the significant number of calls to UG Admission in recent days as a result of Early Action decision letters having been mailed. Clearly, the professional manner with which these families were initially handled went a long way toward enabling the Admission staff to have productive conversations as well. Well done and thank you again.

Marcia Miller and Jenny DeMasi - have been invited to participate in the TG 2007 Financial Aid Leadership Symposium. They are a part of 16 financial aid professionals selected to be a part of this year's cohort.

'tis the Season

The time between Thanksgiving and the New Years for many of us is a time think of others. The Division of Enrollment Services participated in several things with the goal of caring for others.



Enrollment Services joined Information Technology in collecting canned goods for the North Texas Food Bank. Collection boxes were placed in the Blanton Building and staff was asked to bring canned goods to the Annual Blanton Holiday Luncheon. Karie Conklin from ITS coordinated collection and delivered our donations to the Food Bank.

DON'T FORGET Division Meeting February 7

Important Dates

Jan 15 - MLK Holiday

Jan 16 - Classes begin for spring term

Jan 22 - Last day to enroll, add, drop

March 12-17 - Spring Break

Quotation of the Month

The world is before you, and you need not take it or leave it as it was when you came in.
James Baldwin



SMU Trivia

Question

What is SMU's connection to Olympic Gold Medal winner John Woodruff?

Answer

John Woodruff came to Dallas to compete in the 1937 Pan American Games. Woodruff, an African American, and Elroy Robins, a European American, were the main attraction. Over 10,000 fans came to witness the 800 meter race. In what was described as an amazing race, Woodruff won and beat the world's record by two full seconds; however, the race was challenged and shown to not be the correct distance. The race was disqualified. The strongest SMU Woodruff connection was that SMU Athletic Director Stewart was very involved in the logistics of the games, that Dean of Engineering Flath was the Surveyor for the games and that

Spring Enrollment Reports Release Schedule

The full schedule can be found here:

<http://www.smu.edu/intranet/des/Archives/ReleaseSchedule.asp>

Date Summary:

Jan. 16 - First day of classes
 Jan. 16 - Prelim release #1
 Jan. 22 - Last to enroll, add, drop
 Jan. 23 - Prelim release #2

 Jan 31 - Census Date, data capture

 Feb. 5 - Official Release #1
 Feb. 8 - Official Release #2

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Jackie Wilborn from the Registrar's Office asked staff to donate personal care items to be given to the residence of the Westridge Nursing Center in Lancaster. Jackie delivered these items to the Center to supplement gifts given to the hundred residence.



Coffee for our Service Members

Operation Cup of Java has been an ongoing project for Kyle Parks, student worker in the Records area and Air Force Reservist. Since returning from his deployment in Iraq, Kyle has been sending coffee to his buddies in Iraq. The coffee has been donated through the efforts of the Girl Scout Troop 1527 'stationed' out of St. Thomas-Aquinas school. Enrollment Services then helps by collecting money to pay for the postage to send the coffee to our troops overseas. In December Kyle was able to send over 200 lbs of coffee to four different service members to share with their buddies. Staff also included cards expressing our thanks and good wishes that were made at the Blanton Building Holiday Luncheon.



Kyle presented Troop with US Flag flown in Iraq.



Kyle visits with some of the Troop members.

a number of SMU faculty and staff served as working officials. It was never determined how the discrepancy happened.

Leading from the Front by Angie Morgan and Courtney Lynch

From their experience as Marine Officers, authors Angie Morgan and Courtney Lynch share valuable lessons for ones work life (and personal life).

When Faced with a Crisis - Aviate, Navigate, Communicate

There always will be crisis in one's life whether at work or at home. They often produce anxiety and a feeling of being overwhelmed but must not paralyze you. Leaders keep things going while looking for a solution and then take action. The approach uses an analogy of a pilot.

- Aviate - the pilot must continue to fly the plain while developing a course of action.
- Navigate - the pilot must execute the plan that provides the best chance of alleviating the crisis
- Communicate - the pilot must inform the other flight officers, controllers, and passengers explaining what each will need to do to implement the plan

Courage + Initiative + Perseverance + Integrity = Success

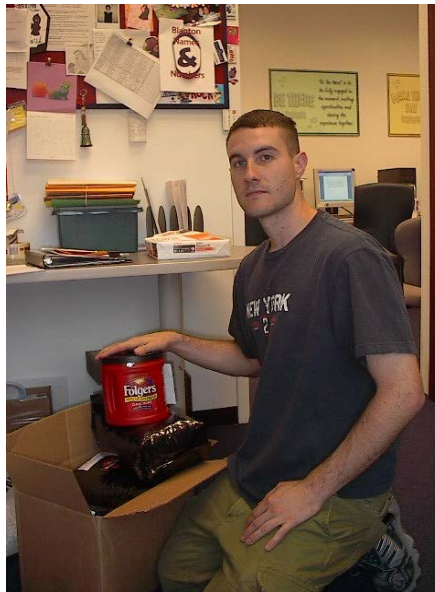
Setting goals and objectives are important to give a roadmap for successfully accomplishing most things. Leaders imagine what they want for the future and devises a plan to achieve that image. Leaders also help other to meet their goals.

- Courage - helps you face your fears and move ahead anyway
- Initiative - is taking some action to move towards your goal
- Perseverance - is the patience and persistence when confronted with barriers
- Integrity - is doing the right thing even when another path may be easier

Don't Cry Over Something that Won't Cry Over you

Controlling your emotions in a stressful situation will help you maintain your professional reputation and will help you stay focused on the task before you.

- Instead of wasting time on circumstances that won't cry for you, use your energy to find solutions and improve performance



Kyle packing up coffee.



The shipment in December.

- Tears can make others uncomfortable and interfere with your ability to lead
- Being perceived as "emotional" may have a negative impact on your professional progress
- Feeling strong emotions may signal a problem. Take time to assess what may be the source and make changes

Say You're Sorry Only When You're at Fault

Over-apologizing weakens a leader's reputation and credibility. Leaders express regret or sorrow only for the role they played in a situation or poor performance. When used appropriately it shows genuineness and sincerity.

- Apologizing when it is not your fault creates an atmosphere of misplaced blame
- Apologies aren't a substitute for performance
- Apologizing for your inability to help someone only enables their behavior

Always Lead as you ARE!

Don't try to change your personality -- improve yourself by being the real you -- only better.

- Take stock of your strengths and weaknesses
- Pretending to be someone you are not will cause you to lose the respect and credibility of others
- Base your leadership on your unique talents and experience
- Be open to constructive feedback

Lead like you are at the front - because you are!