

DES NEWSLETTER

The Division of Enrollment Services Newsletter
Southern Methodist University
An Electronic Newsletter of

Undergraduate Admission, Financial Aid, Student Financial Services, and the University Registrar

Volume II, Issue II February 2003



STAR ACHIEVEMENTS

ONLY 70 students are missing HOME addresses and 100 students missing MAILING address!

CONGRATULATIONS

Laura Harrington, on the arrival of her daughter on February 10. Mother and baby doing GREAT!

Lydia Babbitt - FA student worker made the Honor Roll.

Check out the [Honor Roll](#) through the Registrar's website - to see if anyone else made the grade!

WELCOME NEW STAFF

Barbara Stallcup - new HELP Desk Manager for ITS.

OF NOTE

From the February 2003 edition of *ITS Technology News* - "Besides being used for testing, QPT can also be used for automating input into PeopleSoft Production. Our investment may have already paid off. Every semester, Financial Aid has to 'Aid Year Activate' all

VIPs - Very Important Ponies



Some of our VIPs this month are:

Summer Kocic - worked all day to find a workaround to solve the problem that many staff have had with group e-mails. Her co-worker said, "You are a real jewel! We will be able to use this finding in many, many ways as we try to communicate with students via e-mail. Thanks for your persistence."

Chris Salone - I was given a student account from several years ago to research. I had no idea what to do. Chris did the research on the old account, contacted the credit card company to see if the charge had been reversed, and has continued to handle this situation to resolve it for the student. **At 8am on a Wednesday, a student needed to pay his past due balance in order to enroll. Chris took the payment and release the hold so the student would not have to come back at 10am.**

Lillie Rose - was very friendly and personable. She made sure to give me the help I needed right away and made me feel welcome in the Registrar's Office. Very wonderful person to interact with, thank you for all your help. **A note from a parent stated, "I wanted to thank you for all that you did to get the certified transcript for my son to the correct places. I know you said, 'It's just part of my job.' But to us, you went above and beyond and we thank you"**

Charles Harper - I would like to share our appreciation for Charles Harper. He should be nominated for the man of the year award. He created a query for a check stock log on PS. The manual process has taken from 1 to 2 hours. Now it takes 20 minutes, tops! He has helped with printer problems, and ACH problems. We just want to show our appreciation.

DON'T FORGET

March

Division Meeting

March 5 - 8:30am

Hughes-Trigg Student Center

Division Highlights

Important Dates and Things:

Theology Paymt Due date - Feb. 20

Theology Cancellation begin - Feb. 21

SFS Month End - Feb. 28

Mustang Monday - Feb. 17

Spring Break - March 10-14

Commencement - May 17

contact Erin O'Neil if you would like to volunteer to help.

AARO & Orientation Dates 2003

May 27 - Summer School sts. Only

July 7-31 - First Yr Students

July 2 & 23 - Transfer/Readmits

Aug. 12 - Transfer/Readmits

Aug. 17 - First Yr. Students

Aug. 15-17 - Mustang Corral

Aug. 17 - Residence Halls Open

Aug. 17-20 - One Stop Shop

Aug. 21 - First Day of Class

Annual Performance Review

The annual Performance Review process is underway. During the month of March, each staff member will meet with his/her supervisor to complete the Performance Review materials. The process is the same as last year -- each Employee will list his/her job responsibilities, complete the Staff Expectations form, and think about goals for next year.

continuing students. The number of continuing students for spring semester is over 6000. To manually do that, it would have taken multiple people days to complete. But Financial Aid wrote a test script using Mercury's product and was able to successfully Aid Year Activate all 6000+ in less than a day. A big KUDOS goes out to Financial Aid."

ANNIVERSARIES

Irma Herrera - 29 years!

Pat Woods - 25 years!

Faye Gough - 20 years

Peggy Park - 12 years

Patricia May - 9 years

Adrienne Hawa - 5 years

Barrie Glasscock - 4 years

Chadd Bridwell - 4 years

Winn Perdue - 2 years

Marilyn Roubal - 1 year

Christina Little - 1 year

BIRTHDAYS

Mary Beard - Feb. 1

Damon Wilkins - Feb. 1

Chris Salone - Feb. 3

Christina Little - Feb. 7

Erin O'Neil - Feb. 8

Mary Ann Plante - Feb. 11

Thomas Frazier - Feb. 13

Eartha Walls - Feb. 16

Charles Harper - Feb. 18

Joe Papari - Feb. 19

Ashley Dudley - Feb. 23

James Swenson - He is a great guy. I'd give him a big "10." *Good Job!*

Stephanie Nonnemacher - She worked through her lunch to help UG Admission reconcile its deposits. We love her! *Stephanie was very personal and friendly. Not only did she call, she gave me her direct line and she actually picked it up! In person, she smiled and showed genuine concern. Finally I have found an administrator at SMU who knows what to do, and does it well.*

Kelly McMillan - Kelly is always fast, accurate and cheery while getting me the transcripts I need. She is a real asset to your office, as I suspect she is very good with students as well. Put a gold star by her name.

Student Loan/Recovery Team - a big thank you for processing the Refund checks so quickly -- it seems to be triple time from the past.

Sondra Pena - Several times after 4pm, I took a student to Sondra so they could settle their account and not have to come back. Sondra always took the student with a smile! *Great and worked well with me!*

TICS Team - Catherine, Lillie, and Kelly worked with Student Accounts to make sure that Financial Holds were settled and transcripts could be release. *Great customer service!*



FA BLITZ COMMITTEE

Financial Aid is blitzing the campus with information to assist students with the Financial Aid process. Cathy Smith said, "Our goal is to get as many students and parents as possible to file their FAFSA early. We are sending the same message but through many different vehicles." The sooner after February 1st the Free Application for Federal Student Aid (FAFSA) is filed, the sooner award packaging can begin for the student. Students are being told that the FAFSA must be filed by May 1 in order to be guaranteed institutional aid.

Postcards were sent to the undergraduate and graduate students home address during the winter break suggesting that they apply for their PIN, file the FAFSA on

For more information on the [Enrollment Services Performance Review](#) section of the HR webpage or get a copy from your supervisor.

**DES
THE NEWS**



We have gotten so much great personal news from the staff of Enrollment Services (click on photo for more)

We got WALLS!

Blanton Building Update
Click above for an overview of the Project Teams



Blanton Cam

Cara Hendricks - Feb. 23

If you are not on the list and should be, this is produced from the Employee Roster on the V drive. Let Kathy know if there is an error.



February is Heart Month consider giving the gift of life and donate blood!

Heart Healthy Tips

from the American Heart Associations

Kick those bad habits - drop food high in saturated fat from your diet.

Develop an eating plan -

Most women can lose an average of 1 to 2 lbs. a week by eating 1200-1500 calories a day, men 1500-1800 calories a day.

Losing 1-2 lbs/wk is a

good rate of loss - Plan the kinds of food you'll eat, # of meals and snacks; don't skip whole categories of food; vary your diet; try to enjoy your food with less salt. Most important - make these changes a part of your life.

Engage in physical activity. . . as a way of life - Check with your doctor to develop an exercise program that suits your needs and physical condition.

Whatever you do, have fun, make it rewarding and stick with it.

more information at
www.americanheart.org

line, and giving the student the number with the Department of Education to direct his/her questions.

A banner was hung at the Hughes-Trigg Student Center – "It's time to file your FAFSA. Do so by May 1st."

Table Tents will be placed in the Dining Halls and Stake signs will be put around campus announcing/encouraging students to file on line and early.

March 3 – 7th the Banner will be hung at the Hughes-Trigg again

March 4 and 26 there will be a workshop in G04 Fondren Library West at which students can apply for their PIN and work on their on line FAFSA with staff in attendance to provide assistance.

March 5th and 6th staff will be in the Crossing in the Hughes-Trigg handing our reminders (and candy!!!)

- File your FAFSA early . . . it's a **LIFESAVER!**

- It's **CRUNCH** time . . . file your FAFSA now!

- **PAYDAY** will come . . . when you file your FAFSA

Resident Assistants will be given materials to create a Bulletin Board in the Residence Hall providing students with information on filing the FAFSA

There has been and will be announcements on ACCESS.SMU reminding students to file their FAFSA

Letters and postcards will be sent to parents around the end of March reminding them to file their FAFSA

Emails are being sent to students announcing the deadlines and process to file FAFSA on line.

The FA Blitz Committee is composed of June Hagler, Cindy Detgen, Marilyn Roubal, Christina Little, Summer Kokic, Christina Alexander, Cathy Smith

Quotation of the Month

Whether you think that you can, or that you can't, you are usually right.

Henry Ford



SMU Trivia

Who is Jerry Levias and what is his tie to SMU?

Answer:

Jerry Levias was one of the most exciting football players in Houston Oiler history. He caught 41 passes for 529 yards and 5 touchdowns in 1970.

As member of the SMU Football team, Jerry Levias led the Mustangs in scoring in 1966 with 54 points. A consensus All-American in 1968, he was named most valuable player in the American Bowl.

Mr. Levias was the first African-American player in the Southwest Conference to receive an athletic scholarship after choosing SMU largely because of its accounting program.



STAFF DEVELOPMENT

Below are links to material celebrating Black History Month. Click on the title of the item in which you are interested. Material is formatted so that you may print a copy.

[Pickin' That Cotton](#)

A Poem by Cathy Smith

["Become involved participants instead of silent onlookers."](#)

An Article from the March 23, 1966 *SMU Campus* on Dr. Martin Luther King's address at SMU on March 17, 1966

[A Multicultural Society](#)

by Mary Beard



DES News

To DES Staff,

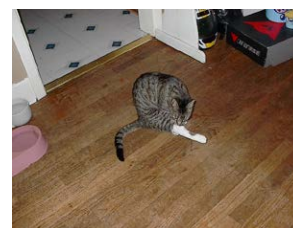
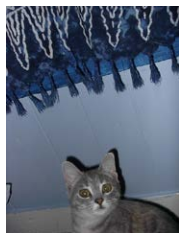
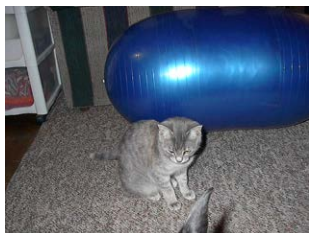
Thank you to everyone who so considerately consoled me in the loss of my mother. As a colleague said, "it is a series of moments which compounds the sadness at this finality." I appreciate the gestures and kind words shared.

With gratitude,

Mary Beard

Sondra Pena, Student Accounts, has a new dog. Dr. Jones is the one you clicked to view this page.

Kelly McMillan, Registrar's Office, is desperately seeking good homes for these two cute furry friends.



Shalom

5 month old female, very loving, likes to play and eats grass.

Soba

1.5 yr old, cuddly, loves to sit on top of chimney w/other cats

Neither cat has been around children. **Both need to be fixed. Please contact Kelly at <kmcmill@smu.edu> or call x82207.**

Delaine Ringel, Student Accounts

Delaine has been the coordinator for the search for an eBilling system for Student Financial Services. Several vendors have made presentations. SFS is in the process of evaluating the various options and companies.

Delaine's event planning business is putting the finishing touches on it's first wedding on March 8th.

Mary Beard, Student Employment

As a member of the SMU community and working as Student Employment Coordinator, Mary is in a unique position to not only have the opportunity to work with DISD students who are mentored by our own SMU students, but is involved with multi-cultural issues as Chair of the Commission on the Status of Racial Minorities. The Office of Community Involvement creates opportunities for enriching lives and encourages commitment to youth in the community who otherwise would not have the good fortune of being exposed to the education and experience of gifted speakers and perceptive participants with ideas that shape our society. The Office of Community Involvement is able to provide several scholarships for the 38th Annual Women's Symposium to SMU and DISD students who wish to attend due to the generous contributions of Sarah Holland, SunTrust Education Loans and Robert Hogeda and Andrea Schrock of LoanSTAR Educational Loans.

Marilyn Prokup, Student Accounts

Again this spring, Marilyn and her husband are co-hosts for the Black Tie Regatta -- a nationally known sailing regatta started at White Rock Lake some 40 years ago by Marilyn's husband and 5 other sailors. Details can be found at www.rcyc.org and clicking on "Black Tie Regatta." Buddy Melges, the skipper of the last US winner of the America's Cup gives a history of the Regatta. Marilyn's husband continues to race the "C Scow". Marilyn has opted to stay on shore to help with registration of over 100 sailors from as far away as California, North Carolina, Wisconsin, and Michigan.

James Swenson, Student Accounts

James and girlfriend Angela have purchased a retro blue, vintage 1967 Vespa Scooter. James and Angela are both involved in rock music. James plays guitar for a rock band that has gotten a CDEP manufacturer - check it out at www.heavenisahotel.com . Angela just re-launched her indie rock internet radio station at www.spankradio.com.