



SMUSM

2018-2019

Non-Custodial Parent Waiver Petition

Under SMU's "shared investment" concept, we believe that the family unit- parents and student – have a responsibility to contribute toward educational expenses to the extent that they are reasonably able. A non-custodial parent's unwillingness to pay does not take the place of their ability to pay. Therefore, both biological parents must submit financial information in order to establish a student's eligibility for institutional financial aid. By completing this form, you are petitioning that an exception be made regarding your non-custodial parent. Completion of this form does not guarantee approval.

Please indicate the reason you are filing this petition:

1. ____ You have minimal or no contact with your non-custodial parent.
2. ____ The non-custodial parent refuses to complete their portion of the CSS/Profile

If you believe that you have other exceptional circumstances that warrant consideration of a waiver, you should explain them by completing this form. Please complete all questions, leaving no blanks. Answer with "unknown" if appropriate. Attach all requested documentation. A Financial Aid Committee will review your petition in order to determine if your circumstances warrant the exclusion of the non-custodial parent from the financial aid process. **Please be aware that exceptions to our policy are never made solely on the basis of a parent's unwillingness to provide support.**

Please return this form and all appropriate documentation to Southern Methodist University Division of Enrollment Services/ Financial Aid, P.O. Box 750181, Dallas, TX 75275-0181, Fax: 214-768-3878.

Student Information

Student's Name _____ SMU ID Number _____

Permanent Address _____

Email Address _____ Telephone Number _____

Parent Information

Custodial Parent Name _____

Permanent Address _____

Telephone Number _____ Occupation _____

Marital Status of your biological/adoptive parents: ☐ Divorced ☐ Separated ☐ Never Married

If divorced or separated, indicate year of divorce or separation: _____

Non-custodial Parent's Name _____

Has your non-custodial parent ever claimed you as a dependent on a federal tax return? ☐ Yes ☐ No

If yes, indicate the most recent tax year that this occurred: _____

Has your non-custodial parent remarried? ☐ Yes ☐ No

If yes, indicate the year that this occurred: _____

Does your non-custodial parent have other children? ☐ Yes ☐ No

If yes, indicate how many? _____

Division of Enrollment Services • PO Box 750181 • Dallas TX 75275-0181
Phone: 214-768-3417 • Fax: 214-768-3878

**Frequency of Contact**

Have you had contact with your non-custodial parent in the past year? ☐ Yes ☐ No

If no, indicate the last time you had contact with him/her: _____

Child Support and Legal Orders

Did your non-custodial parent pay child support in 2016? ☐ Yes ☐ No

If yes, indicate the total amount he/she paid in 2016 for you: \$_____

For your siblings: \$_____

If no, indicate the last year child support was paid: _____

Are child support payments currently garnished (or have they ever been garnished) from your non-custodial parent's wages? ☐ Yes ☐ No (If yes, please include details in your attached statement.)

Are there any legal orders that limit your non-custodial parent's contact with you? ☐ Yes ☐ No

If there are legal orders, please attach documentation (i.e. restraining order, police report, or divorce decree).

Third Party Documentation

Attach a statement from a third party who can attest to the nature of your relationship with your non-custodial parent. Typically these letters come from counselors, clergy, or other professionals who have sufficient knowledge of the situation. The person writing the statement must include his/her name, phone number, and relationship to you. Family members may submit letters with additional information, but a letter from a family member will not satisfy the third-party documentation requirement.

Personal Account

Attach a statement from you and/or your custodial parent, including additional information that would help us better understand the circumstances that you believe make it necessary to waive the non-custodial parent's application requirements. Be sure to provide as much detail as possible. You should also attach any applicable documentation to support or expand upon your situation.

If the non-custodial parent is unwilling to submit the Non-Custodial Parent Profile, the non-custodial parent must provide a notarized statement explaining the reason.

Certification

I certify that all the information provided on this form is true and complete to the best of my knowledge.

Student Signature _____ Date _____

Custodial Parent's Signature _____ Date _____