

**Student Statement:** I understand that it is my responsibility to complete this form, submit it to the appropriate office, and follow this request through to a final decision.

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

**SOUTHERN METHODIST UNIVERSITY  
OFFICE OF THE UNIVERSITY CURRICULUM/GEC**

**INDIVIDUAL PETITION**

**(Substitution for or Exemption from General Education Curriculum Requirements)**

**A Current Degree Progress Report (not just the summary report!) and Course Description/Syllabus  
must accompany this petition.**

**(Please fill out both sides of this form.)**

Name \_\_\_\_\_ SMU ID Number \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

College or School of Record:

Dedman College \_\_\_\_\_ Cox School \_\_\_\_\_ Meadows School \_\_\_\_\_ School of Engineering \_\_\_\_\_ Simmons School \_\_\_\_\_

Original Year/Semester of Entry \_\_\_\_\_ Major \_\_\_\_\_

I request consideration of the following substitution for, exemption from, or amending of my General Education Curriculum requirements. I include my reasons for this request:

**SIGNATURES REQUIRED ON OTHER SIDE OF FORM.**

**Individual Petition  
(Substitution for or Exemption from General Education Curriculum Requirements)**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

**AUTHORIZATION**

	<b>APPROVED</b>	<b>NOT APPROVED</b>	<b>DATE</b>
<b>ACADEMIC ADVISOR:</b>			
<b>THE OFFICE OF THE UNIVERSITY CURRICULUM/GEC RESERVES THE RIGHT TO SEEK APPROVAL FROM THE SMU DEPARTMENT OFFERING THE COURSE(S) IN QUESTION OR ITS EQUIVALENT.</b>			
<b>CHAIR OF DEPARTMENT OFFERING COURSE (IF NECESSARY):</b>			
<b>ASSISTANT PROVOST FOR THE UNIVERSITY CURRICULUM G02 Clements Hall</b>			

**REMARKS:**

**NOTES:**

1. Please submit this petition directly to the Office of the University Curriculum/GEC, G02 Clements Hall.
2. Petitions **MUST** be accompanied by a **full Degree Progress Report** (not just the summary report!), which is available to all students on My.SMU.
3. All **approved** GEC petitions will be entered on the Degree Progress Report and scanned into SMU Image Now and can be accessed by the student's academic advisor or the student's school of record.
4. All **denied** GEC petitions will be scanned into SMU Image Now and can be accessed by the student's academic advisor or the student's school of record.
5. Please check with the Office of the University Curriculum/GEC at 214-768-2203 regarding the status of your petition.
6. Keep a copy of this form for your records.