

MOST COMMON TYPES OF VISAS

- Non-payroll payments are subject to federal tax withholding and may be reduced if a U.S. tax treaty is applicable. The visitor must be eligible and must complete appropriate forms to claim the tax treaty benefit before the payment is made.

Type of Visa	Types of Payment Allowed	Additional Information	Supporting Documents visitor must submit with Foreign National Information Form
B-1 (Visitor for Business) B-2 (Visitor for Pleasure) WB (Visa Waiver for Business) WT (Visa Waiver for Tourism)	- Honorarium, Award/Prize - Reimbursement of travel, lodging and business expenses associated with a visit to SMU	- Visitor must meet 9/5/6 Rule to receive non-payroll payment a) Visit/Activity at SMU must be 9 days or less b) Visitor has not received payment from <u>more than five (5)</u> educational or research institutions (including SMU) <u>in the previous six (6) months</u> - If the visitor <u>does not meet</u> 9/5/6 Rule he/she <u>can only</u> receive reimbursement of travel, lodging and business expenses associated with a visit to SMU	- Copy of identity page in passport If currently in U.S. a. Copy of B-1, B-2, WB, WT stamp in passport b. For WT/WB visa only, a copy of Visa Waiver Approval If outside of U.S., a. Copy of visa stamp will be submitted upon arrival b. Copy of Visa Waiver Approval will be submitted upon arrival
J-1 - Sponsored by SMU (Exchange Visitor : Short-term Scholar, Professor, Researcher)	- Honorarium, Award/Prize - Reimbursement of travel, lodging and business expenses associated with a visit to SMU	Visitor must work with International Center	- Copy of identity page in passport If currently in U.S. a. Copy of DS2019 If outside of U.S., a. Copy of DS2019 will be submitted upon arrival
J-1 - Sponsored by another employer (Exchange Visitor : Short-term Scholar, Professor, Researcher)	- Honorarium, Award/Prize - Reimbursement of travel, lodging and business expenses associated with a visit to SMU	Visitor must obtain written authorization from sponsoring institution which indicates he/she can receive payment from SMU	- Copy of identity page in passport - Permission Letter from sponsoring university - Copy of DS2019
H1-B - Sponsored by SMU (Temporary Worker in Specialty Occupation)	- Honorarium, Award/Prize - Reimbursement of travel, lodging and business expenses associated with a visit to SMU	An H-1B visa allows for visitor to receive payments only from sponsoring institution.	- Copy of identity page in passport - Copy of stamped 1-94 card in passport
H1-B – Sponsored by another employer (Temporary Worker in Specialty Occupation)	<u>Only</u> reimbursement of travel, lodging and business expenses associated with a visit to SMU	An H-1B visa allows for visitor to receive payments only from sponsoring institution	- Copy of identity page in passport - Copy of stamped 1-94 card in passport